

HEATHER RIDGE METROPOLITAN DISTRICT NO. 1

ANNUAL MEETING

Pursuant to §32-1-903(6), C.R.S.
via teleconference and 13521 E. Iliff Avenue, Aurora, Colorado
Thursday, October 19, 2023, at 4:00 PM
<http://www.heatherridgecolorado.org/HRMDSpecificPages>

This meeting will be held via teleconferencing and can be joined through the directions below:

Zoom Meeting Link:

<https://us06web.zoom.us/j/86831232812?pwd=3wkNGm0D9qzPhHtyGKW5fKpfeD8NNg.1>

Meeting ID: 868 3123 2812

Passcode: 809518

Call In Numbers: 1(719) 359-4580 or 1(720) 707-2699

Errol Rowland, President
Term to May, 2025

Aletha Zens, Assistant Secretary
Term to May, 2025

Charlie Richardson, Treasurer
Term to May, 2027

Jane Klein, Assistant Secretary
Term to May, 2027 (appointment to 2025)

Van Lewis, Vice President
Term to May, 2025

James Cronin, Secretary
Term to May, 2025

Kay Griffiths, Assistant Secretary
Term to May, 2027 (appointment to 2025)

NOTICE OF ANNUAL MEETING AND AGENDA

1. Call to Order
2. Presentation Regarding the Status of Public Infrastructure Projects within the District
3. Presentation Regarding Outstanding Bonds
4. Review of Unaudited Financial Statements
5. Open Floor for Questions – Members of the public may ask questions about the District. The Board may determine how much time is reserved for questions and for each individual speaker.
6. Adjourn

HEATHER RIDGE METROPOLITAN DISTRICT NO. 1
REGULAR MEETING

October 19, 2023, at 4:00 p.m.

13521 E. Iliff Avenue, Aurora, Colorado

This meeting will also be held via teleconferencing and can be joined through the directions below:

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AGENDA

1. Declaration of Quorum, Director Conflict of Interest Disclosure Confirmation, Call to Order, Mission Statement
2. Approval of Agenda
3. Minutes: April 20, 2023 (enclosure)
4. Community Reports/Security Patrol Report/Metro Matters
5. Financial:
 - a. Financial Statements/Payment of Claims (*enclosure*)
 - b. Conduct Public Hearing on 2023 Budget Amendment
 - i. Consider Adoption of Resolution Amending 2023 Budget (*enclosure*)
 - c. Conduct Public Hearing on 2024 Budget
 - i. Consider Adoption of Resolution Adopting 2024 Budget, Imposing Mill Levy and Appropriating Funds (*enclosure*)
6. Golf Course Operations Report (Golf Club at Heather Ridge, Inc.):
7. District Asset Manager Report (McConnell):
 - a. Operations/Capital Projects/Expenditures/Agreements
 - b. Restaurant Operations
 - c.
8. Miscellaneous:
 - a. Discuss and Review Proposed 2024 General Liability Schedule and Limits and Property Schedule and Consider Approval and Authorization to Bind Coverage (*enclosure*)
 - b. Public Comment on Matters Not Noted on the Agenda (limit 3 minutes)
9. Next Meeting/Adjourn: April 18, 2024

Regular Meetings	Location
The Third Thursday of April and October at 4:00 PM Please 303-858-1800 for any questions.	13521 E. Iliff Avenue, Aurora, Colorado and via Zoom Teleconference

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
OF**

HEATHER RIDGE METROPOLITAN DISTRICT NO. 1

Held April 20, 2023 at 4:00 p.m. held at 13521 E. Iliff Avenue, Aurora, CO and via Zoom

Director Attendance/
Qualifications A meeting of the Heather Ridge Metropolitan District No. 1 (the “**District**”) was held as shown above and in accordance with the applicable statutes of the State of Colorado. A public audience was in attendance. The following Directors, having confirmed their qualification to serve on the Board, were in attendance:

Errol Rowland
Van Lewis
James Cronin
Kay Griffiths
Jane Klein

Director Richardson was absent and excused.

Also present for the District: Sean Allen, Esq., White, Bear Ankele Tanaka & Waldron, general counsel; Diane Wheeler, Simmons & Wheeler, P.C., District accountant; Barry McConnell, District Asset Manger; Bob Knutson and Audrey Romero, GCAT; and various members of the public.

Call to Order/Quorum Director Rowland noted a quorum was present and each Director present confirmed they were qualified to serve. Director Rowland referenced the District’s mission statement.

Conflict Disclosure Mr. Allen advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Allen inquired whether members of the Board had any disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. Director Rowland reminded the Board that he is performing District website maintenance and office supplies provision services for which compensation is paid. Director Cronin noted he is involved with Golf operations. All Board members confirmed there are no other conflicts of interest.

Approval of Agenda The Board reviewed the proposed agenda. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda as presented.

Minutes The minutes from the October 20, 2022 meeting were discussed. Following discussion, upon a motion made and seconded, the Board unanimously approved the minutes.

**Community
Reports/Security
Patrol Report/Metro
Matters**

Director Lewis provided a general update regarding private security services, patrol frequency, incident report summary, and note the security services is paid by joint efforts from the District and GCAT.

Mr. McConnell provided a general update regarding Metro Matters noting there have not been any issues other than the increasing cost to produce relative to the amount of revenue received from advertising. The Board acknowledged that Metro Matters is a valuable informative publication for the community.

Financial

**Financial
Statements/Payment of
Claims**

Ms. Wheeler presented the financial statements dated March 31, 2023 and payment of claims. The Board engaged in general discussion regarding the importance of the Catastrophic Fund. Following discussion, upon a motion duly made and seconded, the Board approved the financial statements and accepted the payment of claims.

2022 Audit

Ms. Wheeler provided a summary of the draft 2022 Audit to the Board. Following discussion, upon motion duly made and seconded, the Board unanimously approved the 2022 Audit subject to final legal review and auditor opinion.

**Golf Course
Operation Report
(Golf Club at Heather
Ridge, Inc.)**

Mr. Knutson and Ms. Romero provided a general summary of the anticipated needs for ground operations, capital improvement, and general golf course maintenance needs.

**District Asset
Management Report**

**Operations/Capital
Projects/Expenditures/
Agreements**

Mr. McConnell provided a general summary to the Board noting HVAC repairs.

Restaurant Operations

Mr. McConnell provided a summary on the tenant's site upgrades and capital investments made and noted the positive tenant-landlord relationship.

**Property Schedule for
2023 Insurance**

Mr. Allen advised the Board and Mr. McConnell to annually review the current property schedule and coverage limits and to add any property the schedule that it deems necessary to be insured.

Miscellaneous

Consider Adoption of 2023 Annual Administrative Resolution
Mr. Allen presented the 2023 Annual Administrative Resolution to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution.

Consider Director Appointment with Effective Appointment Term Start Date May 3, 2023 to May 5, 2025
The Board noted that as May 2, 2023 four vacancies will exist. The Board discussed filling the vacancies through appointment of four eligible residents that have expressed interest in being directors. Following further discussion, upon a motion duly made and seconded, the Board unanimously appointed Jane Klein, James Cornin, Kay Griffiths and Aletha Zens to the Board each appointed term effective as of May 3, 2023 and ending May 5, 2025.

Consider Approval of 2023 Independent Contractor Service Agreements and Compensation Rates for Asset Management, Website Management and Financial Management
The Board reviewed the 2023 Independent Contractor Service Agreements and Compensation Rates for Asset Management, Website Management and Financial Management. Following discussion, upon a motion duly made and seconded, the Board approved the agreements and 8.7% increase in rates from 2022 to the 2023 compensation rates and annual rate increase to match social security cost of living increase percentage. Director Rowland abstained from the vote.

Public Comment
None.

Next Regular Meeting/Adjourn
The Board determined to hold the next meeting on October 19, 2023 which will include the Budget Hearing and the “No Action” Annual Meeting. Following discussion, upon motion made and unanimously carried, the meeting was adjourned.

The foregoing minutes were approved by the Board of Directors on October 19, 2023, and constitute a true and correct copy of the minutes of the above-referenced meeting.

Secretary for the Meeting

Heather Ridge Metropolitan District
Financial Statements

August 31, 2023

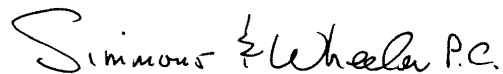
ACCOUNTANT'S COMPILATION REPORT

Board of Directors
Heather Ridge Metropolitan District

Management is responsible for the accompanying financial statements of each major fund of Heather Ridge Metropolitan District, as of and for the period ended August 31, 2023, which are comprised of the Balance Sheet and the related Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual for the Governmental Funds, Enterprise Fund and account groups for the eight months then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with the Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit the Statement of Net Position, Statement of Activities, Statement of Cash Flow, Management Discussion and Analysis and all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's financial position and results of operations. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to Heather Ridge Metropolitan District because we performed certain accounting services that impaired our independence.



September 19, 2023
Englewood, Colorado

Heather Ridge Metropolitan District
Balance Sheet - Governmental Funds and Account Groups
Governmental Funds
August 31, 2023

	General Fund	Capital Fund	Catastrophic Fund	Debt Service Fund	Enterprise Fund	Account Groups	Total All Funds
Assets							
Current assets							
Cash in checking	\$ 42,393	\$ -	\$ -	\$ -	\$ 550,000	\$ -	\$ 592,393
Cash in US Bank	-	-	-	-	675,584	-	675,584
Cash in COLOTRUST	120,082	109	-	777,096	594,720	-	1,492,007
Cash in COLOTRUST-Catastroph	-	-	892,316	-	-	-	892,316
Petty Cash	-	-	-	-	2,450	-	2,450
Accounts receivable - taxes	2,965	-	-	3,680	-	-	6,645
Prepaid Expense	700	-	-	-	5,566	-	6,266
Inventory	-	-	-	-	67,683	-	67,683
Receivable - GCAT	-	-	-	-	163,544	-	163,544
Receivable - rent	11,000	-	-	-	-	-	11,000
	<u>177,140</u>	<u>109</u>	<u>892,316</u>	<u>780,776</u>	<u>2,059,547</u>	<u>-</u>	<u>3,909,888</u>
Other assets							
Improvements	-	-	-	-	-	3,146,317	3,146,317
Amount available in debt service	-	-	-	-	-	780,776	780,776
Amount to be provided for retirement of debt	-	-	-	-	-	4,384,224	4,384,224
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,311,317</u>	<u>8,311,317</u>
	<u>\$ 177,140</u>	<u>\$ 109</u>	<u>\$ 892,316</u>	<u>\$ 780,776</u>	<u>\$ 2,059,547</u>	<u>\$ 8,311,317</u>	<u>\$ 12,221,205</u>
Liabilities and Equity							
Current Liabilities							
Accounts payable	\$ 35,832	\$ -	\$ -	\$ -	\$ 25,935	\$ -	\$ 61,767
Payable to Clubs	-	-	-	-	7,218	-	7,218
Payable to Gift Cards	-	-	-	-	5,203	-	5,203
Outstanding Premium Cards	-	-	-	-	48,258	-	48,258
Sales Tax Payable	-	-	-	-	(8,891)	-	(8,891)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,165,000</u>	<u>5,165,000</u>
Long Term Liabilities							
General obligation Bonds	-	-	-	-	-	5,165,000	5,165,000
Total Liabilities	<u>35,832</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>77,723</u>	<u>5,165,000</u>	<u>5,278,555</u>
Fund Equity							
Investment in improvements	-	-	-	-	-	3,146,317	3,146,317
Fund balance	141,308	109	892,316	780,776	1,981,824	-	3,796,333
	<u>141,308</u>	<u>109</u>	<u>892,316</u>	<u>780,776</u>	<u>1,981,824</u>	<u>3,146,317</u>	<u>6,942,650</u>
	<u>\$ 177,140</u>	<u>\$ 109</u>	<u>\$ 892,316</u>	<u>\$ 780,776</u>	<u>\$ 2,059,547</u>	<u>\$ 8,311,317</u>	<u>\$ 12,221,205</u>

Heather Ridge Metropolitan District
Reconciliation of Cash to Fund Balance
As of 8/31/2023

Total Cash	\$ 162,475	\$ 109	\$ 892,316	\$ 777,096	\$ 1,820,304	
Petty cash	-	-	-	-	2,450	
Accounts receivable taxes	2,965	-	-	3,680	-	
Inventory	-	-	-	-	67,683	
Receivable	-	-	-	-	163,544	
Receivable Rent	11,000	-	-	-	-	
Accounts Payable	(35,832)	-	-	-	(25,935)	
Payable to clubs	-	-	-	-	(7,218)	
Outstanding premium cards	-	-	-	-	(48,258)	
Payable to Gift Cards	-	-	-	-	(5,203)	
Sales tax payable	-	-	-	-	8,891	
Fund balance	<u>\$ 141,308</u>	<u>\$ 109</u>	<u>\$ 892,316</u>	<u>\$ 780,776</u>	<u>\$ 1,981,824</u>	

Heather Ridge Metropolitan District
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
Budget and Actual
For the 8 Months Ended August 31, 2023
General Fund
See Accountant's Compilation Report

	Annual Budget	Actual	Year to Date	Variance Favorable (Unfavorable)	Prior Year	
					Current Month	Year to Date
Revenues						
Property taxes	\$ 329,367	\$ 859	\$ 327,946	\$ (1,421)	\$ 1,488	\$ 336,566
Specific ownership taxes	23,391	2,086	14,671	(8,720)	2,180	14,275
Misc Income	3,000	-	2,588	(412)	-	65
Rent Income	132,000	11,000	88,000	(44,000)	11,000	88,000
Other Income-Temp Easement	9,721	-	-	(9,721)	-	11,625
Interest income	5,000	3,725	7,410	2,410	434	1,320
	<u>502,479</u>	<u>17,670</u>	<u>440,615</u>	<u>(61,864)</u>	<u>15,102</u>	<u>451,851</u>
Expenditures						
Accounting	16,000	2,563	11,777	4,223	-	10,510
Audit	8,500	-	-	8,500	-	-
Legal	13,000	561	11,047	1,953	1,077	8,504
Insurance	12,000	-	11,747	253	-	11,836
Community Communication	44,000	4,276	34,107	9,893	1,238	28,472
Social function	3,000	-	22	2,978	-	-
Consultant Fees/Mgmt Fees	47,000	3,718	29,751	17,249	3,422	27,024
Professional Fees	-	1,769	6,670	(6,670)	11,391	23,216
Building Repairs/Interior	20,000	2,986	14,980	5,020	2,317	39,780
Building Repairs/Exterior	50,000	1,991	2,441	47,559	465	465
Building Repairs/Roofing	4,000	-	-	4,000	-	-
Building - Utilities/Electric	37,000	4,122	23,125	13,875	4,471	23,387
Building - Utilities/Gas	25,000	1,107	18,188	6,812	1,894	15,727
Building - Utilities/Water/Sewer	24,000	3,051	12,070	11,930	4,226	15,746
Utilities/Telephone	12,000	1,208	16,959	(4,959)	1,437	7,268
Landscaping	44,000	3,429	12,347	31,653	640	29,883
Security	13,000	1,773	7,357	5,643	346	7,976
Meals & Entertainment	2,000	-	-	2,000	-	966
Computer/Internet	2,000	-	-	2,000	-	620
Dues & Subscriptions	2,000	-	183	1,817	18	915
Licenses/Permits/Fees	-	-	100	(100)	-	-
Office Supplies/Expense	2,000	-	-	2,000	-	1,287
Treasurer's Fees	4,941	13	4,921	20	23	5,051
Employee Relations	500	-	376	124	-	-
Trash Removal	11,000	2,062	13,991	(2,991)	-	6,869
Mileage/Travel/Lodging	1,000	50	396	604	61	523
Election	50,000	-	2,990	47,010	-	3,386
Transfer to Other fund	142,214	100,000	100,000	42,214	-	107,308
Emergency reserve	13,438	-	-	13,438	-	-
	<u>603,593</u>	<u>134,679</u>	<u>335,545</u>	<u>268,048</u>	<u>33,026</u>	<u>376,719</u>
Excess (deficiency) of revenues over expenditures	(101,114)	(117,009)	105,070	206,184	(17,924)	75,132
Fund balance - beginning	101,114	258,317	36,238	(64,876)	242,401	149,345
Fund balance - ending	<u>\$ -</u>	<u>\$ 141,308</u>	<u>\$ 141,308</u>	<u>\$ 141,308</u>	<u>\$ 224,477</u>	<u>\$ 224,477</u>

Heather Ridge Metropolitan District
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
Budget and Actual
For the 8 Months Ended August 31, 2023
Capital Fund
See Accountant's Compilation Report

	Annual Budget	Actual	Year to Date	Variance Favorable (Unfavorable)	Prior Year	
					Current Month	Year to Date
Revenues						
Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest income	-	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures						
Capital Improvements	-	-	-	-	-	-
Golf Equipment	-	-	-	-	-	-
Cart Path Improvements	-	-	-	-	-	-
Landscape Enhancements	-	-	-	-	-	-
Clubhouse Improvements	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures	-	-	-	-	-	-
Fund balance - beginning	<u>96</u>	<u>109</u>	<u>109</u>	<u>13</u>	<u>-</u>	<u>-</u>
Fund balance - ending	<u>\$ 96</u>	<u>\$ 109</u>	<u>\$ 109</u>	<u>\$ 13</u>	<u>\$ -</u>	<u>\$ -</u>

Heather Ridge Metropolitan District
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
Budget and Actual
For the 8 Months Ended August 31, 2023
Capital - Catastrophic Fund
See Accountant's Compilation Report

	Annual Budget	Actual	Year to Date	Variance Favorable (Unfavorable)	Prior Year	
					Current Month	Year to Date
Revenues						
Transfer from General Fund	\$ 142,214	\$ 100,000	\$ 100,000	\$ (42,214)	\$ -	\$ 107,308
Transfer from Enterprise Fund	100,000	-	100,000	-	-	100,000
Interest income	-	3,867	24,887	24,887	1,166	3,412
	<u>242,214</u>	<u>103,867</u>	<u>224,887</u>	<u>(17,327)</u>	<u>1,166</u>	<u>210,720</u>
Expenditures						
Catastrophic Expense	-	-	-	-	100,550	100,550
Miscellaneous	-	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>100,550</u>	<u>100,550</u>
Excess (deficiency) of revenues over expenditures	242,214	103,867	224,887	(17,327)	(99,384)	110,170
Fund balance - beginning	<u>501,890</u>	<u>788,449</u>	<u>667,429</u>	<u>165,539</u>	<u>609,686</u>	<u>400,132</u>
Fund balance - ending	<u>\$ 744,104</u>	<u>\$ 892,316</u>	<u>\$ 892,316</u>	<u>\$ 148,212</u>	<u>\$ 510,302</u>	<u>\$ 510,302</u>

Heather Ridge Metropolitan District
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
Budget and Actual
For the 8 Months Ended August 31, 2023
Debt Fund

See Accountant's Compilation Report

	<u>Annual Budget</u>	<u>Actual</u>	<u>Year to Date</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Prior Year</u>	
					<u>Current Month</u>	<u>Year to Date</u>
Revenues						
Property taxes	\$ 408,870	\$ 1,066	\$ 407,105	\$ (1,765)	\$ 1,847	\$ 417,806
Specific ownership taxes	28,612	2,589	18,212	(10,400)	2,706	17,721
Interest income	<u>1,500</u>	<u>3,478</u>	<u>9,793</u>	<u>8,293</u>	<u>333</u>	<u>980</u>
	<u>438,982</u>	<u>7,133</u>	<u>435,110</u>	<u>(3,872)</u>	<u>4,886</u>	<u>436,507</u>
Expenditures						
Bond Principal '16	235,000	-	-	235,000	-	-
Bond Interest '16	162,650	-	81,325	81,325	-	86,950
Trustee Fees	5,000	-	-	5,000	-	600
Treasurer Fees	6,133	17	6,109	24	28	6,270
Contingency	<u>5,007</u>	<u>-</u>	<u>-</u>	<u>5,007</u>	<u>-</u>	<u>-</u>
	<u>413,790</u>	<u>17</u>	<u>87,434</u>	<u>326,356</u>	<u>28</u>	<u>93,820</u>
Excess (deficiency) of revenues over expenditures	25,192	7,116	347,676	322,484	4,858	342,687
Fund balance - beginning	<u>434,774</u>	<u>773,660</u>	<u>433,100</u>	<u>(1,674)</u>	<u>726,700</u>	<u>388,871</u>
Fund balance - ending	<u>\$ 459,966</u>	<u>\$ 780,776</u>	<u>\$ 780,776</u>	<u>\$ 320,810</u>	<u>\$ 731,558</u>	<u>\$ 731,558</u>

Heather Ridge Metropolitan District
Statement of Revenues, Expenditures and Changes in Fund Balance Budgetary Basis
Enterprise Funds
Budget and Actual
For the 8 Months Ended August 31, 2023
Enterprise Fund

See Accountant's Compilation Report

	Annual Budget	Current Month	Year to Date	Variance Favorable (Unfavorable)	Prior Year	
					Current Month	Year to Date
Revenues						
Golf Course Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Golf Packages	20,750	-	18,975	(1,775)	-	11,740
Men's Club Redeemed	1,000	323	(4,339)	(5,339)	798	140
Premium Cards Redeemed	(10,000)	(4,398)	(15,775)	(5,775)	(1,871)	(16,291)
Cart Fees	248,000	88,980	384,315	136,315	78,510	337,493
Green Fees	732,000	203,347	996,914	264,914	171,274	821,517
Range ball fees	47,600	10,688	60,355	12,755	8,847	46,450
Merchandise	46,350	13,275	66,533	20,183	15,741	59,057
Miscellaneous Income	4,000	1,936	9,457	5,457	882	6,250
Interest income	-	-	26,903	26,903	2,073	5,387
	<u>1,089,700</u>	<u>314,151</u>	<u>1,543,338</u>	<u>453,638</u>	<u>276,254</u>	<u>1,271,743</u>
Expenditures						
Transfer to Catastrophic Fund	100,000	-	100,000	-	-	100,000
Golf Course operations	540,890	61,624	351,209	189,681	63,128	440,380
Administration Expenses	34,300	3,574	18,404	15,896	2,314	16,068
Grounds expense	729,480	58,768	405,957	323,523	60,140	345,497
	<u>1,404,670</u>	<u>123,966</u>	<u>875,570</u>	<u>529,100</u>	<u>125,582</u>	<u>901,945</u>
Excess (deficiency) of revenues over expenditures	(314,970)	190,185	667,768	982,738	150,672	369,798
Fund balance - beginning	<u>1,102,761</u>	<u>1,791,639</u>	<u>1,314,056</u>	<u>211,295</u>	<u>1,169,232</u>	<u>950,106</u>
Fund balance - ending	<u>\$ 787,791</u>	<u>\$ 1,981,824</u>	<u>\$ 1,981,824</u>	<u>\$ 1,194,033</u>	<u>\$ 1,319,904</u>	<u>\$ 1,319,904</u>

Heather Ridge Metropolitan District
Statement of Revenues, Expenditures and Changes in Fund Balance Budgetary Basis
Governmental Funds
Budget and Actual
For the 8 Months Ended August 31, 2023
Enterprise Fund

See Accountant's Compilation Report

	Annual Budget	Current Month	Year to Date	Variance Favorable (Unfavorable)	Prior Year	
					Current Month	Year to Date
Golf Course operations						
Merchandise	\$ 40,000	\$ 6,363	\$ 32,367	\$ 7,633	\$ 3,406	\$ 21,916
Tournament Expense	800	-	-	800	-	-
Wages and benefits	255,000	29,229	157,193	97,807	35,391	159,023
Advertising	1,000	-	-	1,000	-	-
Credit Card Fees	30,000	9,022	32,697	(2,697)	6,218	24,681
Meals and entertainment	750	-	405	345	359	381
Club Rental Expense	1,000	25	25	975	23	968
Computer and internet expenses	3,000	-	8,520	(5,520)	-	-
Driving range supplies	7,000	185	3,151	3,849	179	12,477
Dues and subscriptions	300	-	-	300	-	150
Employee relations	1,100	-	26	1,074	-	691
GHIN expense	1,200	172	845	355	-	625
Golf Cart Lease	85,340	7,066	43,332	42,008	8,584	55,219
Golf Cart Repairs	7,500	-	3,254	4,246	310	4,381
Janitorial expense	15,000	2,299	10,396	4,604	1,865	8,078
Laundry/Cleaning expense	-	-	376	(376)	-	-
Licenses/Permits/Fees	500	-	-	500	-	-
Insurance	8,000	-	10,072	(2,072)	-	7,726
Office Supplies/Expenses	2,500	58	1,844	656	58	1,526
Operating Supplies	9,000	78	3,635	5,365	480	4,272
Postage and Delivery	100	-	24	76	-	29
Printing Stationary	-	1,800	3,950	(3,950)	-	640
Repairs/Maintenance	5,000	-	1,680	3,320	-	5,554
Training education	-	-	68	(68)	-	-
Trash removal	-	-	-	-	-	1,627
Utilities -electric	20,000	2,371	14,053	5,947	2,696	13,720
Utilities -gas	8,500	346	6,604	1,896	904	6,129
Utilities - water	8,000	763	3,018	4,982	1,056	3,936
Utilities telephone	8,000	145	1,496	6,504	184	5,434
Improvements-Relief Stations	-	-	-	-	-	86,871
Security	8,000	702	4,095	3,905	415	6,326
District Management	13,200	1,000	8,000	5,200	1,000	8,000
Travel/Mileage/Lodging	1,000	-	27	973	-	-
Miscellaneous expense	100	-	56	44	-	-
Building Maintenance	-	-	-	-	-	-
Total Golf Course Operations	<u>\$ 540,890</u>	<u>\$ 61,624</u>	<u>\$ 351,209</u>	<u>\$ 189,681</u>	<u>\$ 63,128</u>	<u>\$ 440,380</u>

Heather Ridge Metropolitan District
Statement of Revenues, Expenditures and Changes in Fund Balance Budgetary Basis
Governmental Funds
Budget and Actual
For the 8 Months Ended August 31, 2023
Enterprise Fund

See Accountant's Compilation Report

	Annual Budget	Current Month	Year to Date	Variance Favorable (Unfavorable)	Prior Year	
					Current Month	Year to Date
Administration Expenses						
Accounting	\$ 10,500	\$ 2,385	\$ 8,628	\$ 1,872	\$ -	\$ 5,326
Legal	7,500	-	129	7,371	-	-
Wages and Benefits	15,600	1,164	9,440	6,160	2,254	10,501
Security	-	-	-	-	-	-
Miscellaneous	700	25	207	493	60	241
Total Administrative expenses	\$ 34,300	\$ 3,574	\$ 18,404	\$ 15,896	\$ 2,314	\$ 16,068
Grounds						
Golf course amenities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wages and benefits	350,000	36,676	222,782	127,218	41,733	213,982
Fuel Charges	16,000	2,668	10,451	5,549	2,686	11,240
Dues and subscriptions	1,200	-	870	330	-	620
Employee relations	200	-	-	200	-	-
Advertising	150	-	-	150	-	75
Utility - electric	85,000	11,388	33,125	51,875	11,996	47,626
Utility - gas	1,600	56	1,205	395	60	1,007
Utility - water/sewer	1,600	131	614	986	103	792
Utility - telephone	2,400	195	2,115	285	182	1,468
Trash Removal	4,400	(1,696)	1,552	2,848	183	5,505
Operating/Shop Supplies	600	124	1,703	(1,103)	-	406
Chemicals	2,500	60	1,074	1,426	-	717
Equipment repairs/maintenance	18,000	1,826	9,635	8,365	1,096	10,604
Equipment rental	500	-	-	500	-	-
Fertilizer	10,000	4,024	10,865	(865)	1,292	6,154
Golf course supplies	5,000	1,357	2,972	2,028	-	5,761
Ground improvements	-	-	-	-	-	-
Cart Paths, Sand Traps, Trees	125,000	-	22,715	102,285	-	9,510
Seed, Sod	2,000	-	891	1,109	-	1,566
Wells/Ponds	15,000	-	19,163	(4,163)	-	11,250
Licenses/Permits/Fees	130	-	159	(29)	-	230
Irrigation repairs	6,000	-	5,627	373	664	4,586
Amenities	1,000	-	-	1,000	-	1,510
Sand, soil, gravel	4,500	-	2,552	1,948	-	1,766
Sanitation rental	6,000	-	2,965	3,035	-	6,225
Professional Fees	3,000	-	6,080	(3,080)	-	-
Repairs/Maint/Shop	35,000	-	6,860	28,140	-	1,190
Security	1,200	1,918	2,595	(1,395)	93	718
Small tools and equipment	30,000	-	36,664	(6,664)	-	177
Training/Education	500	-	120	380	-	80
Travel/Mileage	1,000	41	603	397	52	732
Total Grounds expense	\$ 729,480	\$ 58,768	\$ 405,957	\$ 323,523	\$ 60,140	\$ 345,497

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-99050	0	9098	35207	03/31/2023	04/24/2023	03 Accounting Svcs	1,071.74
01-000-09050	0	9098	35207	03/31/2023	04/24/2023	03 Accounting Svcs	1,482.75
**** TOTAL **** Simmons & Wheeler, PC							2,554.49
01-000-06256	0	9099	2108776-01	04/03/2023	04/24/2023	03 Trash Removal	183.50
**** TOTAL **** Waste Management of Denver							183.50
05-000-07350	0	9100	23-91539	04/04/2023	04/24/2023	04 Wells/Ponds	3,737.95
**** TOTAL **** HES Electric Company							3,737.95
05-000-86520	0	9101	3076020-1	04/05/2023	04/24/2023	04 Equipment Repairs/Main	119.98
**** TOTAL **** Whisler Bearings & Drives							119.98
05-000-01600	0	9102	936280215	04/05/2023	04/24/2023	04 Inventory	233.64
**** TOTAL **** Callaway							233.64
05-000-86244	0	9103	04 13 23	04/13/2023	04/24/2023	Reimb:Security	26.18
05-000-01600	0	9103	04 13 23	04/13/2023	04/24/2023	Reimb:Inventory	90.00
05-000-76206	0	9103	04 13 23	04/13/2023	04/24/2023	Reimb:Operating Supplies	890.18
01-000-06257	0	9103	04 13 23	04/13/2023	04/24/2023	Reimb:Mileage	11.14
**** TOTAL **** Audrey Romero							1,017.50
05-000-01600	0	9104	936	04/12/2023	04/24/2023	04 Inventory	174.00
**** TOTAL **** El Perro Ciego, LTD							174.00
05-000-01700	0	9105	202305157	04/11/2023	04/24/2023	05 Cart Lease	5,316.39
**** TOTAL **** Exchange Bank Leasing Division							5,316.39
05-000-01705	0	9106	05 2023	04/19/2023	04/26/2023	05 Reimbursement	51,148.00
**** TOTAL **** Golf Club at Heather Ridge							51,148.00
05-000-86525	0	9107	15571754	03/27/2023	04/26/2023	03 Fertilizer	464.00
05-000-86544	0	9107	15571755	03/27/2023	04/26/2023	03 Seed, Sod	602.50
**** TOTAL **** Wilbur-Ellis Company, LLC							1,066.50
05-000-76175	0	9108	734947989	03/09/2023	04/26/2023	03 Janitorial Expenses	135.98
**** TOTAL **** The Home Depot Pro Institutional							135.98
01-000-06545	0	9109	4880	04/03/2023	04/26/2023	04 Landscape Maintenance	549.00
**** TOTAL **** Landwise, LLC							549.00
01-000-06234	0	9110	13202	04/07/2023	04/26/2023	04 Repairs/Maintenance	232.00
**** TOTAL **** Automatic Door Doctors							232.00
05-000-86560	0	9111	1900891-00	04/24/2023	05/01/2023	04 Small Tools & Equipmen	12,400.00
**** TOTAL **** L.L. Johnson Distributing Co.							12,400.00
05-000-76244	0	9112	903153	04/17/2023	05/01/2023	04 Security	268.25
**** TOTAL **** Arapahoe County Security Ctr							268.25

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-86520	0	9113	04 2023	04/26/2023	05/01/2023	04 Equipment Rprs/Mainten	57.23
05-000-86257	0	9113	04 2023	04/26/2023	05/01/2023	04 Mileage	87.77
05-000-86530	0	9113	04 2023	04/26/2023	05/01/2023	04 Golf Course Supplies	90.98
05-000-86525	0	9113	04 2023	04/26/2023	05/01/2023	04 Fertilizer	347.69
05-000-86206	0	9113	04 2023	04/26/2023	05/01/2023	04 Operating Supplies	79.67
**** TOTAL **** Bob Knutson							663.34
05-000-01600	0	9114	915572600	04/25/2023	05/01/2023	04 Inventory	1,531.71
**** TOTAL **** Titleist							1,531.71
01-000-06270	0	9115	636796103	04/20/2023	05/01/2023	04 Telephone	1,060.99
**** TOTAL **** Century Link							1,060.99
05-000-01600	0	9116	23927	04/19/2023	05/01/2023	Inventory	150.77
**** TOTAL **** Eisinger Smith, LLC							150.77
05-000-76167	0	9117	1110954	04/14/2023	05/01/2023	04 Golf Cart Maintenance	135.95
**** TOTAL **** Sun Mountain							135.95
01-000-09350	0	9118	3640	04/19/2023	05/01/2023	05 Newsletter	2,913.00
**** TOTAL **** HomewoRx Publishing LLC							2,913.00
05-000-76206	0	9119	04 27 23	04/27/2023	05/01/2023	Reimb:Operating Supplies	47.21
05-000-76135	0	9119	04 27 23	04/27/2023	05/01/2023	Reimb:Driving Range Suppl	47.72
05-000-76244	0	9119	04 27 23	04/27/2023	05/01/2023	Reimb:Security	13.29
01-000-06257	0	9119	04 27 23	04/27/2023	05/01/2023	Reimb:Mileage	31.44
05-000-76204	0	9119	04 27 23	04/27/2023	05/01/2023	Reimb:Office Supplies	628.73
05-000-76545	0	9119	04 27 23	04/27/2023	05/01/2023	Reimb:Landscape	56.10
**** TOTAL **** Audrey Romero							824.49
01-000-09101	0	9120	3639	04/19/2023	05/01/2023	04 Facilities Mgmt	1,710.00
**** TOTAL **** Homeworx HOA Management Consulting,							1,710.00
05-000-86510	0	9121	INVP501117	04/21/2023	05/01/2023	04 Chemicals	330.74
**** TOTAL **** Target Specialty Products							330.74
05-000-86270	0	9122	3033370587	04/16/2023	05/01/2023	04 Telephone	200.48
05-000-86270	0	9122	7207479982	04/13/2023	05/01/2023	04 Telephone	194.87
**** TOTAL **** Centurylink							395.35
01-000-09325	0	9123	27640	04/30/2023	05/10/2023	04 Election	514.04
01-000-09300	0	9123	27640	04/30/2023	05/10/2023	04 Legal Services	4,299.11
**** TOTAL **** White Bear Ankele Tanaka & Waldron							4,813.15
05-000-76166	0	9124	01-79648	05/01/2023	05/10/2023	05 Cart Lease	1,750.00
05-000-76166	0	9124	01-79649	05/01/2023	05/10/2023	05 Cart Lease	2,750.00
**** TOTAL **** Masek Golf Car Company							4,500.00
05-000-76244	0	9125	3518172	05/01/2023	05/10/2023	05 Security	97.40
01-000-06244	0	9125	3518172	05/01/2023	05/10/2023	05 Security	95.20

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-86244	0	9125	3518172	05/01/2023	05/10/2023	05 Security	93.00
	**** TOTAL ****			Mountain Alarm			285.60
05-000-86555	0	9126	35727	12/02/2022	05/10/2023	12-22 Portable restrooms	415.00
05-000-86555	0	9126	35728	01/01/2023	05/10/2023	01 Portable restrooms	415.00
05-000-86555	0	9126	35729	02/01/2023	05/10/2023	02 Portable restrooms	415.00
	**** TOTAL ****			Bertsch Bros. Porta Indust			1,245.00
01-000-06256	0	9127	2138505-01	04/27/2023	05/10/2023	05 Trash Removal	1,552.24
	**** TOTAL ****			Waste Management of Denver			1,552.24
01-000-09350	0	9128	23050103 -	05/01/2023	05/10/2023	05 Website Maintenance	1,345.77
01-000-09350	0	9128	23050207 -	05/02/2023	05/10/2023	01-04 Retro payment - We	430.84
	**** TOTAL ****			Ribbon Recyclers, Inc.			1,776.61
05-000-76164	0	9129	36901	05/01/2023	05/10/2023	05 GHIN Expense	387.00
	**** TOTAL ****			Colorado Golf Association			387.00
05-000-02370	0	9130	04 30 23	04/30/2023	05/10/2023	04 Taxes	319.54
	**** TOTAL ****			City of Aurora			319.54
05-000-02370	0	9131	04 30 23	04/30/2023	05/10/2023	04 Taxes	345.81
	**** TOTAL ****			Colorado Department of Revenue			345.81
05-000-76175	0	9132	May-23	05/01/2023	05/10/2023	05 Janitorial Expense	592.00
05-000-76175	0	9132	Portals 04	05/01/2023	05/10/2023	05 Janitorial Expense	714.00
	**** TOTAL ****			HL/DL Professional Cleaning Service			1,306.00
01-000-06270	0	9133	15726	05/01/2023	05/10/2023	05 Telephone	183.50
05-000-76270	0	9133	15726	05/01/2023	05/10/2023	05 Telephone	183.50
	**** TOTAL ****			Fire Up Networks, LLC			367.00
05-000-01700	0	9134	HR-13573	04/22/2023	05/10/2023	06 Security	250.00
01-000-01700	0	9134	HR-13573	04/22/2023	05/10/2023	06 Security	250.00
	**** TOTAL ****			Front Range Patrol			500.00
01-000-06545	0	9135	4908	05/01/2023	05/10/2023	05 Landscape Maintenance	549.00
	**** TOTAL ****			Landwise, LLC			549.00
01-000-09100	0	9136	05 01 23	05/01/2023	05/10/2023	05 District Management	2,455.03
	**** TOTAL ****			Audrey Romero Golf, LLC			2,455.03
05-000-99050	0	9137	35407	04/30/2023	05/22/2023	04 Accounting Svcs	1,467.56
01-000-09050	0	9137	35407	04/30/2023	05/22/2023	04 Accounting Svcs	1,955.05
	**** TOTAL ****			Simmons & Wheeler, PC			3,422.61
05-000-76167	0	9138	01-79841	05/10/2023	05/22/2023	05 Golf Cart Maintenance	58.67
	**** TOTAL ****			Masek Golf Car Company			58.67
05-000-86256	0	9139	2143916-01	05/01/2023	05/22/2023	04 Trash Removal	183.50
	**** TOTAL ****			Waste Management of Denver			183.50

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-86520	0	9140	1901999-00	05/03/2023	05/22/2023	05 Equipment Repairs/Main	515.52
05-000-86530	0	9140	1902577-00	05/03/2023	05/22/2023	05 Golf Course Supplies	99.00
05-000-86560	0	9140	1902626-00	05/04/2023	05/22/2023	05 Small Tools & Equipmen	35.15
**** TOTAL **** L.L. Johnson Distributing Co.							649.67
05-000-76123	0	9141	Jun-23	05/16/2023	05/22/2023	05 Computer/Equipment	5,879.93
05-000-01705	0	9141	Jun-23	05/16/2023	05/22/2023	06 Reimbursement	64,990.00
**** TOTAL **** Golf Club at Heather Ridge							70,869.93
05-000-01600	0	9142	936441980	05/04/2023	05/22/2023	05 Inventory	233.64
**** TOTAL **** Callaway							233.64
05-000-86525	0	9143	INVP501134	05/04/2023	05/22/2023	05 Fertilizer	482.32
05-000-86510	0	9143	INVP501139	05/09/2023	05/22/2023	05 Chemicals	83.85
**** TOTAL **** Target Specialty Products							566.17
05-000-86234	0	9144	256	05/04/2023	05/22/2023	05 Repairs/Maintenance	300.00
**** TOTAL **** Biermann Lighting & Design, LLC							300.00
05-000-86520	0	9145	1903696-00	05/17/2023	05/23/2023	05 Equipment Repairs/Main	185.82
**** TOTAL **** L.L. Johnson Distributing Co.							185.82
05-000-01600	0	9146	915747379	05/17/2023	05/23/2023	05 Inventory	1,852.96
**** TOTAL **** Titleist							1,852.96
05-000-76244	0	9147	05 19 23	05/19/2023	05/23/2023	Reimb:Security	57.36
01-000-06257	0	9147	05 19 23	05/19/2023	05/23/2023	Reimb:Mileage	20.96
05-000-76204	0	9147	05 19 23	05/19/2023	05/23/2023	Reimb:Office Supplies	7.82
05-000-76206	0	9147	05 19 23	05/19/2023	05/23/2023	Reimb:Operating Supplies	216.70
05-000-76135	0	9147	05 19 23	05/19/2023	05/23/2023	Reimb:Driving Range Suppl	37.60
**** TOTAL **** Audrey Romero							340.44
05-000-01600	0	9148	10666	05/12/2023	05/23/2023	05 Inventory	429.26
**** TOTAL **** Epoch Eyewear							429.26
05-000-86530	0	9149	745474759	05/15/2023	05/23/2023	05 Golf Course Supplies	103.50
05-000-76175	0	9149	745698852	05/16/2023	05/23/2023	05 Janitorial Expenses	964.38
**** TOTAL **** The Home Depot Pro Institutional							1,067.88
05-000-01700	0	9150	202306216	05/16/2023	05/23/2023	06 Cart Lease	5,316.39
**** TOTAL **** Exchange Bank Leasing Division							5,316.39
05-000-07350	0	9151	15912	03/08/2023	05/23/2023	03 Wells/Ponds	1,545.39
**** TOTAL **** Canyon Systems, Inc							1,545.39
01-000-06218	0	9152	52025	05/15/2023	05/30/2023	05 Professional Fees	1,375.16
**** TOTAL **** Bishop-Brogden Associates, Inc							1,375.16
01-000-06244	0	9153	3586797	06/01/2023	05/30/2023	06 Security	95.20
05-000-86244	0	9153	3586797	06/01/2023	05/30/2023	06 Security	93.00

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-76244	0	9153	3586797	06/01/2023	05/30/2023	06 Security	97.40
	**** TOTAL ****			Mountain Alarm			285.60
05-000-86555	0	9154	35757	03/02/2023	05/30/2023	03 Portable restrooms	430.00
05-000-86555	0	9154	35758	04/01/2023	05/30/2023	04 Portable restrooms	430.00
05-000-86555	0	9154	35759	04/30/2023	05/30/2023	05 Portable restrooms	430.00
	**** TOTAL ****			Bertsch Bros. Porta Indust			1,290.00
05-000-86520	0	9155	1903876-00	05/18/2023	05/30/2023	05 Equipment Repairs/Main	194.97
	**** TOTAL ****			L.L. Johnson Distributing Co.			194.97
01-000-09350	0	9156	23060101-H	06/01/2023	05/30/2023	06 Website Maintenance	1,345.77
	**** TOTAL ****			Ribbon Recyclers, Inc.			1,345.77
05-000-86540	0	9157	05 23 23	05/23/2023	05/30/2023	05 Irrigation Repairs	32.10
05-000-86257	0	9157	05 23 23	05/23/2023	05/30/2023	05 Mileage	89.74
05-000-86206	0	9157	05 23 23	05/23/2023	05/30/2023	05 Operating Supplies	168.30
05-000-86520	0	9157	05 23 23	05/23/2023	05/30/2023	05 Equipment Rprs/Mainten	130.82
05-000-86560	0	9157	05 23 23	05/23/2023	05/30/2023	05 Small Tools/Equipment	229.00
	**** TOTAL ****			Bob Knutson			649.96
01-000-09350	0	9158	3658	05/22/2023	05/30/2023	06 Newsletter	2,913.00
	**** TOTAL ****			HomewoRx Publishing LLC			2,913.00
01-000-09101	0	9159	3659	05/22/2023	05/30/2023	05 Facilities Mgmt	1,859.00
01-000-09101	0	9159	3659	05/22/2023	05/30/2023	01-04 Facilities Mgmt	595.36
	**** TOTAL ****			Homeworx HOA Management Consulting,			2,454.36
05-000-86510	0	9160	501155607	05/23/2023	05/30/2023	05 Chemicals	20.00
05-000-86510	0	9160	501156761	05/24/2023	05/30/2023	05 Chemicals	147.10
	**** TOTAL ****			Target Specialty Products			167.10
01-000-06234	0	9161	3576	04/15/2023	05/30/2023	04 Repairs & Maintenance	3,294.00
01-000-06234	0	9161	TM7800	05/16/2023	05/30/2023	05 Repairs & Maintenance	1,763.82
	**** TOTAL ****			Colorado Mechanical Systems, LLC			5,057.82
01-000-09100	0	9162	06 01 23	06/01/2023	05/30/2023	06 District Management	1,859.67
	**** TOTAL ****			Audrey Romero Golf, LLC			1,859.67
01-000-06270	0	9163	3033370587	05/16/2023	05/30/2023	05 Telephone	175.53
05-000-86270	0	9163	7207479982	05/13/2023	05/30/2023	05 Telephone	194.87
	**** TOTAL ****			Centurylink			370.40
05-000-76166	0	9164	01-80271	06/01/2023	06/07/2023	06 Cart Lease	1,750.00
05-000-76166	0	9164	01-80272	06/01/2023	06/07/2023	06 Cart Lease	2,500.00
	**** TOTAL ****			Masek Golf Car Company			4,250.00
01-000-06256	0	9165	2173607-01	05/26/2023	06/07/2023	06 Trash Removal	2,058.96
	**** TOTAL ****			Waste Management of Denver		19	2,058.96

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-02370	0	9166	05 2023	05/31/2023	06/07/2023	05 Taxes	380.09
**** TOTAL **** City of Aurora							380.09
05-000-02370	0	9167	05 2023	05/31/2023	06/07/2023	05 Taxes	411.34
**** TOTAL **** Colorado Department of Revenue							411.34
01-000-06270	0	9168	640866285	05/20/2023	06/07/2023	05 Telephone	1,060.99
**** TOTAL **** Century Link							1,060.99
01-000-06545	0	9169	06 01 23	06/01/2023	06/07/2023	Reimb:Landscape	10.81
05-000-76204	0	9169	06 01 23	06/01/2023	06/07/2023	Reimb:Office Supplies	69.47
05-000-76135	0	9169	06 01 23	06/01/2023	06/07/2023	Reimb:Driving Range Suppl	32.60
01-000-06257	0	9169	06 01 23	06/01/2023	06/07/2023	Reimb:Mileage	36.68
05-000-86530	0	9169	06 01 23	06/01/2023	06/07/2023	Reimb:Driving Range Suppl	209.95
01-000-06234	0	9169	06 01 23	06/01/2023	06/07/2023	Reimb:Repairs/Maintenance	42.02
**** TOTAL **** Audrey Romero							401.53
05-000-86535	0	9170	59115	05/18/2023	06/07/2023	05 Retaining Wall	16,615.00
**** TOTAL **** Emerald Isle Landscaping							16,615.00
05-000-86061	0	9171	SEN-546146	05/25/2023	06/07/2023	05 Fuel, Oil	2,234.35
**** TOTAL **** Senergy Petroleum LLC							2,234.35
05-000-86544	0	9172	23-03551-O	05/25/2023	06/07/2023	05 Seed, Sod	288.75
**** TOTAL **** Buffalo Brand Seed							288.75
01-000-09050	0	9173	35702	05/31/2023	06/13/2023	05 Accounting Svcs	1,515.59
05-000-99050	0	9173	35702	05/31/2023	06/13/2023	05 Accounting Svcs	1,137.70
**** TOTAL **** Simmons & Wheeler, PC							2,653.29
01-000-09325	0	9174	28129	05/31/2023	06/13/2023	05 Election	92.25
01-000-09300	0	9174	28129	05/31/2023	06/13/2023	05 Legal Services	786.44
**** TOTAL **** White Bear Ankele Tanaka & Waldron							878.69
05-000-86256	0	9175	2179002-01	06/01/2023	06/13/2023	05 Trash Removal	183.50
**** TOTAL **** Waste Management of Denver							183.50
05-000-76206	0	9176	SO-187204	05/22/2023	06/13/2023	05 Operating Supplies	332.00
**** TOTAL **** JC Golf Accessories							332.00
05-000-76164	0	9177	37436	06/01/2023	06/13/2023	06 GHIN Expense	86.00
**** TOTAL **** Colorado Golf Association							86.00
05-000-76175	0	9178	Jun-23	06/01/2023	06/13/2023	06 Janitorial Expense	571.00
05-000-76175	0	9178	Portals	06/01/2023	06/13/2023	06 Janitorial Expense	679.00
**** TOTAL **** HL/DL Professional Cleaning Service							1,250.00
05-000-76123	0	9179	06 08 23	06/08/2023	06/13/2023	06 Computers	2,639.88
**** TOTAL **** Travis Owens							2,639.88

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-86550	0	9180	43874	06/06/2023	06/13/2023	06 Sand	451.79
	**** TOTAL ****			G & S Solutions			451.79
05-000-01600	0	9181	960	06/06/2023	06/13/2023	06 Inventory	375.20
	**** TOTAL ****			El Perro Ciego, LTD			375.20
05-000-01700	0	9182	HR-13574	05/20/2023	06/13/2023	07 Security	250.00
01-000-01700	0	9182	HR-13574	05/20/2023	06/13/2023	07 Security	250.00
	**** TOTAL ****			Front Range Patrol			500.00
01-000-06545	0	9183	4979	06/01/2023	06/13/2023	06 Landscape Maintenance	1,344.00
	**** TOTAL ****			Landwise, LLC			1,344.00
05-000-76234	0	9184	11	06/02/2023	06/13/2023	05 Cart Garage Door	1,680.00
	**** TOTAL ****			Altitude Garage Doors			1,680.00
01-000-06234	0	9185	104144	05/05/2023	06/13/2023	05 Fence Installation	1,860.00
	**** TOTAL ****			AJI Fence, Ltd			1,860.00
05-000-86520	0	9186	1906076-00	06/13/2023	06/20/2023	06 Equipment Repairs/Main	52.04
	**** TOTAL ****			L.L. Johnson Distributing Co.			52.04
05-000-01600	0	9187	936641427	06/12/2023	06/20/2023	06 Inventory	1,944.21
	**** TOTAL ****			Callaway			1,944.21
05-000-01600	0	9188	915320456	03/29/2023	06/20/2023	06 Inventory	3,391.43
05-000-01600	0	9188	915922970	06/09/2023	06/20/2023	06 Inventory	993.43
	**** TOTAL ****			Titleist			4,384.86
05-000-76217	0	9189	10251	06/10/2023	06/20/2023	06 Printing/Stationary	1,925.00
	**** TOTAL ****			Herrada Printing of Colorado, Inc			1,925.00
05-000-76206	0	9190	130122	06/07/2023	06/20/2023	06 Operating Supplies	173.06
	**** TOTAL ****			Club Forms			173.06
05-000-86525	0	9191	INVP501134	05/04/2023	06/20/2023	06 Fertilizer	76.88
05-000-86510	0	9191	INVP501142	05/11/2023	06/20/2023	05 Chemicals	63.25
	**** TOTAL ****			Target Specialty Products			140.13
05-000-86555	0	9192	35791	06/09/2023	06/26/2023	06 Portable restrooms	430.00
	**** TOTAL ****			Bertsch Bros. Porta Indust			430.00
05-000-86520	0	9193	1906667-00	06/20/2023	06/26/2023	06 Equipment Repairs/Main	70.60
05-000-86530	0	9193	1906669-00	06/20/2023	06/26/2023	06 Golf Course Supplies	53.10
05-000-86520	0	9193	1906674-00	06/20/2023	06/26/2023	06 Equipment Repairs/Main	129.41
	**** TOTAL ****			L.L. Johnson Distributing Co.			253.11
05-000-01600	0	9194	SI-188466	05/22/2023	06/26/2023	06 Inventory (Freight cha	34.12
	**** TOTAL ****			JC Golf Accessories			34.12

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-01705	0	9195	07 2023	06/22/2023	06/26/2023	07 Reimbursement	66,148.00
05-000-76204	0	9195	9001613167	06/14/2023	06/26/2023	06 Reimbursement/Checks/D	242.20
**** TOTAL **** Golf Club at Heather Ridge							66,390.20
05-000-01600	0	9196	7528865 SO	06/13/2023	06/26/2023	06 Inventory	1,598.34
05-000-01600	0	9196	7528866 SO	06/13/2023	06/26/2023	06 Inventory	577.83
**** TOTAL **** Cleveland Golf/SRIXON							2,176.17
01-000-06257	0	9197	06 22 23	06/22/2023	06/26/2023	Reimb:Mileage	60.92
01-000-06234	0	9197	06 22 23	06/22/2023	06/26/2023	Reimb:Repairs/Maintenance	53.45
05-000-76135	0	9197	06 22 23	06/22/2023	06/26/2023	Reimb:Driving Range Suppl	295.96
05-000-76244	0	9197	06 22 23	06/22/2023	06/26/2023	Reimb:Security	43.46
05-000-01600	0	9197	06 22 23	06/22/2023	06/26/2023	Reimb:Inventory	90.00
05-000-76206	0	9197	06 22 23	06/22/2023	06/26/2023	Reimb:operating supplies	249.04
05-000-76204	0	9197	06 22 23	06/22/2023	06/26/2023	Reimb:Office Supplies	200.96
05-000-76113	0	9197	06 22 23	06/22/2023	06/26/2023	Reimb:Meals/Entertainment	374.27
**** TOTAL **** Audrey Romero							1,368.06
05-000-86206	0	9198	CD2801556	06/15/2023	06/26/2023	06 Operating Supplies	90.40
05-000-86520	0	9198	CD2801572	06/15/2023	06/26/2023	06 Equip Rprs/Maint	279.95
**** TOTAL **** R&R Products, Inc							370.35
05-000-76175	0	9199	751171117	06/20/2023	06/26/2023	06 Janitorial Expenses	495.94
**** TOTAL **** The Home Depot Pro Institutional							495.94
05-000-01700	0	9200	202307168	06/09/2023	06/26/2023	07 Cart Lease	5,316.39
**** TOTAL **** Exchange Bank Leasing Division							5,316.39
01-000-06218	0	9201	52163	06/15/2023	07/05/2023	06 Professional Fees	1,763.32
**** TOTAL **** Bishop-Brogden Associates, Inc							1,763.32
01-000-06244	0	9202	3663100	07/01/2023	07/05/2023	07 Security	95.20
05-000-86244	0	9202	3663100	07/01/2023	07/05/2023	07 Security	93.00
05-000-76244	0	9202	3663100	07/01/2023	07/05/2023	07 Security	97.40
**** TOTAL **** Mountain Alarm							285.60
05-000-86520	0	9203	1904614-00	06/26/2023	07/05/2023	06 Equipment Repairs/Main	252.85
05-000-86520	0	9203	1906243-00	06/26/2023	07/05/2023	06 Equipment Repairs/Main	183.39
05-000-86520	0	9203	1907183-00	06/26/2023	07/05/2023	06 Equipment Repairs/Main	251.20
05-000-86520	0	9203	1907266-00	06/27/2023	07/05/2023	06 Equipment Repairs/Main	79.78
**** TOTAL **** L.L. Johnson Distributing Co.							767.22
01-000-06234	0	9204	23-18585	06/26/2023	07/05/2023	06 Repairs/Maintenance	1,065.00
**** TOTAL **** HES Electric Company							1,065.00
05-000-01600	0	9205	16509	06/23/2023	07/05/2023	06 Inventory	2,235.20
**** TOTAL **** To Golf, Inc.							2,235.20

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-86234	0	9206	06 2023	06/29/2023	07/05/2023	06 Repairs/Maint shop	1,055.21
05-000-86520	0	9206	06 2023	06/29/2023	07/05/2023	06 Equipment Rprs/Mainten	521.34
05-000-86540	0	9206	06 2023	06/29/2023	07/05/2023	06 Irrigation Repairs	422.95
05-000-86206	0	9206	06 2023	06/29/2023	07/05/2023	06 Operating Supplies	311.02
05-000-86257	0	9206	06 2023	06/29/2023	07/05/2023	06 Mileage	97.60
**** TOTAL **** Bob Knutson							2,408.12
05-000-01600	0	9207	916027353	06/26/2023	07/05/2023	06 Inventory	1,048.96
**** TOTAL **** Titleist							1,048.96
01-000-06270	0	9208	644958527	06/20/2023	07/05/2023	06 Telephone	1,060.99
**** TOTAL **** Century Link							1,060.99
05-000-01600	0	9209	7524392 SO	06/09/2023	07/05/2023	06 Inventory	202.40
**** TOTAL **** Cleveland Golf/SRIXON							202.40
01-000-09350	0	9210	3679	06/22/2023	07/05/2023	07 Newsletter	2,913.00
**** TOTAL **** HomewoRx Publishing LLC							2,913.00
01-000-06257	0	9211	06 29 23	06/29/2023	07/05/2023	Reimb:Mileage	43.89
05-000-76206	0	9211	06 29 23	06/29/2023	07/05/2023	Reimb:Operating Supplies	169.88
05-000-99200	0	9211	06 29 23	06/29/2023	07/05/2023	Reimb:Insurance	342.00
05-000-76204	0	9211	06 29 23	06/29/2023	07/05/2023	Reimb:Office Supplies	113.69
**** TOTAL **** Audrey Romero							669.46
01-000-09101	0	9212	3680	06/22/2023	07/05/2023	06 Facilities Mgmt	1,859.67
**** TOTAL **** Homeworx HOA Management Consulting,							1,859.67
05-000-86510	0	9213	INVP501180	06/15/2023	07/05/2023	06 Chemicals	341.55
**** TOTAL **** Target Specialty Products							341.55
01-000-09100	0	9214	07 01 23	07/01/2023	07/05/2023	07 District Management	1,859.67
**** TOTAL **** Audrey Romero Golf, LLC							1,859.67
01-000-06270	0	9215	3033370587	06/13/2023	07/05/2023	06 Telephone	175.53
05-000-86270	0	9215	7207479982	06/13/2023	07/05/2023	06 Telephone	193.87
**** TOTAL **** Centurylink							369.40
05-000-76270	0	9216	2853416	04/24/2023	07/05/2023	04 Telephone	141.88
01-000-06270	0	9216	2853416	04/24/2023	07/05/2023	04 Telephone	141.88
05-000-76270	0	9216	2913947	06/15/2023	07/05/2023	06 Telephone	146.78
01-000-06270	0	9216	2913947	06/15/2023	07/05/2023	06 Telephone	146.78
**** TOTAL **** FlexFone							577.32
01-000-09300	0	9217	29073	06/30/2023	07/10/2023	06 Legal Services	753.28
01-000-09325	0	9217	29073	06/30/2023	07/10/2023	06 Election	92.25
**** TOTAL **** White Bear Ankele Tanaka & Waldron							845.53
05-000-76166	0	9218	01-80986	07/03/2023	07/10/2023	07 Cart Lease	23 2,500.00
05-000-76166	0	9218	01-80987	07/03/2023	07/10/2023	07 Cart Lease	1,750.00

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
**** TOTAL **** Masek Golf Car Company							4,250.00
01-000-06244	0	9219	3645988	06/07/2023	07/10/2023	Clubhouse Upgrade-Deposit	1,430.33
05-000-76244	0	9219	3647508	06/12/2023	07/10/2023	Installation/Parts-Retrof	578.92
01-000-06244	0	9219	3647508	06/12/2023	07/10/2023	Installation/Parts-Retrof	578.92
**** TOTAL **** Mountain Alarm							2,588.17
01-000-06256	0	9220	2211232-01	06/28/2023	07/10/2023	07 Trash Removal	1,533.10
**** TOTAL **** Waste Management of Denver							1,533.10
05-000-86520	0	9221	1907538-00	06/29/2023	07/10/2023	06 Equipment Repairs/Main	142.10
**** TOTAL **** L.L. Johnson Distributing Co.							142.10
01-000-09350	0	9222	23063084-H	06/30/2023	07/10/2023	07 Website Maintenance	1,345.77
**** TOTAL **** Ribbon Recyclers, Inc.							1,345.77
05-000-01600	0	9223	916050357	06/28/2023	07/10/2023	06 Inventory	3,665.87
05-000-01600	0	9223	916087121	07/05/2023	07/10/2023	07 Inventory	43.02
**** TOTAL **** Titleist							3,708.89
05-000-76175	0	9224	Jul-23	07/06/2023	07/10/2023	07 Janitorial Expense	573.00
05-000-06175	0	9224	Jul-23	07/06/2023	07/10/2023	07 Janitorial Expense	150.00
05-000-76175	0	9224	Portals 07	07/01/2023	07/10/2023	07 Janitorial Expense	679.00
**** TOTAL **** HL/DL Professional Cleaning Service							1,402.00
01-000-06545	0	9225	5042	06/30/2023	07/10/2023	06 Irrigation Repairs	1,319.00
**** TOTAL **** Landwise, LLC							1,319.00
05-000-76204	0	9226	6475699	06/30/2023	07/10/2023	06 Office Supplies	24.00
**** TOTAL **** Eldorado Artesian Springs, Inc							24.00
01-000-09050	0	9227	35953	06/30/2023	07/20/2023	06 Accounting Svcs	1,452.37
05-000-99050	0	9227	35953	06/30/2023	07/20/2023	06 Accounting Svcs	1,336.63
**** TOTAL **** Simmons & Wheeler, PC							2,789.00
05-000-86256	0	9228	2216697-01	07/03/2023	07/20/2023	07 Trash Removal	344.89
**** TOTAL **** Waste Management of Denver							344.89
05-000-76135	0	9229	936776087	07/10/2023	07/20/2023	07 Driving Range Supplies	1,750.00
**** TOTAL **** Callaway							1,750.00
05-000-01600	0	9230	916105376	06/17/2023	07/20/2023	06 Inventory	1,002.08
**** TOTAL **** Titleist							1,002.08
05-000-02370	0	9231	06 2023	06/30/2023	07/20/2023	06 Taxes	473.50
**** TOTAL **** City of Aurora							473.50
05-000-02370	0	9232	06 2023	06/30/2023	07/20/2023	06 Taxes	512.43
**** TOTAL **** Colorado Department of Revenue							512.43

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-86525	0	9233	15806406	06/09/2023	07/20/2023	06 Fertilizer	2,105.00
05-000-86525	0	9233	15888668	06/30/2023	07/20/2023	06 Fertilizer	1,525.00
		**** TOTAL ****	Wilbur-Ellis Company, LLC				3,630.00
05-000-01600	0	9234	976	07/11/2023	07/20/2023	07 Inventory	521.60
		**** TOTAL ****	El Perro Ciego, LTD				521.60
05-000-01700	0	9235	HR-13575	06/20/2023	07/20/2023	08 Security	250.00
01-000-01700	0	9235	HR-13575	06/20/2023	07/20/2023	08 Security	250.00
		**** TOTAL ****	Front Range Patrol				500.00
05-000-76167	0	9236	01-81399	07/21/2023	07/28/2023	07 Cart Maintenance	807.43
05-000-76167	0	9236	01-87555	07/24/2023	07/28/2023	07 Cart Maintenance	745.17
		**** TOTAL ****	Masek Golf Car Company				1,552.60
01-000-06244	0	9237	3571595	05/09/2023	07/28/2023	Installation/Parts-Deposi	1,157.85
05-000-01700	0	9237	3743377	08/01/2023	07/28/2023	08 Security	97.40
01-000-01700	0	9237	3743377	08/01/2023	07/28/2023	08 Security	93.00
05-000-01700	0	9237	3743377	08/01/2023	07/28/2023	08 Security	95.20
		**** TOTAL ****	Mountain Alarm				1,443.45
05-000-86530	0	9238	1152589-00	07/21/2023	07/28/2023	07 Golf Course Supplies	287.68
05-000-86540	0	9238	1152676-00	07/24/2023	07/28/2023	07 Irrigations Repairs	390.91
05-000-86530	0	9238	1908918-00	07/18/2023	07/28/2023	07 Golf Course Supplies	36.90
		**** TOTAL ****	L.L. Johnson Distributing Co.				715.49
05-000-76206	0	9239	SI-190212	07/13/2023	07/28/2023	07 Operating Supplies	144.91
		**** TOTAL ****	JC Golf Accessories				144.91
05-000-86520	0	9240	3083852-1	07/03/2023	07/28/2023	07 Equipment Repairs/Main	80.98
05-000-86206	0	9240	3083905-1	07/05/2023	07/28/2023	07 Operating Supplies	35.78
		**** TOTAL ****	Whisler Bearings & Drives				116.76
05-000-01705	0	9241	08 2023	08/01/2023	07/28/2023	08 Reimbursement	71,148.00
		**** TOTAL ****	Golf Club at Heather Ridge				71,148.00
05-000-01600	0	9242	936795745	07/14/2023	07/28/2023	07 Inventory	5,234.36
05-000-01600	0	9242	936837631	07/25/2023	07/28/2023	07 Inventory	237.72
		**** TOTAL ****	Callaway				5,472.08
05-000-01600	0	9243	24889	07/19/2023	07/28/2023	07 Inventory	154.37
		**** TOTAL ****	Eisinger Smith, LLC				154.37
05-000-01600	0	9244	61579299 S	07/14/2023	07/28/2023	07 Inventory	307.68
05-000-01600	0	9244	7570816 SO	07/13/2023	07/28/2023	07 Inventory	1,683.36
		**** TOTAL ****	Cleveland Golf/SRIXON				1,991.04
01-000-01700	0	9245	3699	07/18/2023	07/28/2023	08 Newsletter	2,910.00
		**** TOTAL ****	HomewoRx Publishing LLC				25 2,910.00

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-86520	0	9246	43270P	07/14/2023	07/28/2023	07 Equip Rprs/Maint	64.04
	****	TOTAL	****	Potestio Brothers Equipment			64.04
01-000-09101	0	9247	3700	07/18/2023	07/28/2023	07 Facilities Mgmt	1,859.67
	****	TOTAL	****	Homeworx HOA Management Consulting,			1,859.67
05-000-86520	0	9248	INV0001242	07/12/2023	07/28/2023	07 Equipment Repairs/Main	196.08
05-000-86520	0	9248	INV0001322	07/19/2023	07/28/2023	07 Equipment Repairs/Main	154.08
	****	TOTAL	****	US Auto Force			350.16
05-000-86550	0	9249	44534	07/25/2023	07/28/2023	07 Sand,Soil,Gravel	747.53
	****	TOTAL	****	Golf & Sport Solutions			747.53
05-000-86206	0	9250	CD2812035	07/12/2023	07/28/2023	07 Operating Supplies	161.85
	****	TOTAL	****	R&R Products, Inc			161.85
01-000-06270	0	9251	454296	06/06/2023	07/28/2023	New phone System	5,840.28
	****	TOTAL	****	Liberty Communications			5,840.28
01-000-06234	0	9252	TM8279	07/17/2023	07/28/2023	07 Repairs & Maintenance	642.50
01-000-06234	0	9252	TM8372	07/13/2023	07/28/2023	07 Repairs & Maintenance	297.50
	****	TOTAL	****	Colorado Mechanical Systems, LLC			940.00
01-000-01700	0	9253	08 01 23	08/01/2023	07/28/2023	08 District Management	1,859.67
	****	TOTAL	****	Audrey Romero Golf, LLC			1,859.67
05-000-86270	0	9254	7207479982	07/13/2023	07/28/2023	07 Telephone	194.94
	****	TOTAL	****	Centurylink			194.94
05-000-86061	0	9255	SEN-582687	07/17/2023	07/28/2023	07 Fuel, Oil	2,510.34
	****	TOTAL	****	Senergy Petroleum LLC			2,510.34
05-000-01700	0	9256	202308162	07/17/2023	07/28/2023	08 Cart Lease	5,316.39
	****	TOTAL	****	Exchange Bank Leasing Division			5,316.39
05-000-76270	0	9257	2949318	07/15/2023	07/28/2023	07 Telephone	144.88
01-000-06270	0	9257	2949318	07/15/2023	07/28/2023	07 Telephone	144.89
	****	TOTAL	****	FlexFone			289.77
05-000-86525	0	9258	52065445	07/17/2023	07/28/2023	07 Fertilizer	1,840.00
	****	TOTAL	****	Nutrien Ag Solutions, Inc			1,840.00
01-000-09300	0	9259	29192	07/31/2023	08/11/2023	07 Legal Services	1,258.93
	****	TOTAL	****	White Bear Ankele Tanaka & Waldron			1,258.93
05-000-76167	0	9260	01-81547	07/31/2023	08/11/2023	07 Cart Repairs	745.17
05-000-76166	0	9260	01-81581	08/01/2023	08/11/2023	08 Cart Lease	1,750.00
	****	TOTAL	****	Masek Golf Car Company			2,495.17
01-000-06218	0	9261	52346	07/15/2023	08/11/2023	07 Professional Fees	1,659.00
	****	TOTAL	****	Bishop-Brogden Associates, Inc			1,659.00

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
01-000-06256	0	9262	2246867-01	07/27/2023	08/11/2023	07 Trash Removal	2,062.72
	**** TOTAL ****		Waste Management of Denver				2,062.72
05-000-86520	0	9263	1909473-00	07/25/2023	08/11/2023	07 Equipment Repairs/Main	70.60
05-000-86520	0	9263	1909492-00	07/25/2023	08/11/2023	07 Equipment Repairs/Main	91.35
05-000-86520	0	9263	1909700-00	07/27/2023	08/11/2023	07 Equipment Repairs/Main	107.66
	**** TOTAL ****		L.L. Johnson Distributing Co.				269.61
01-000-06234	0	9264	23-29342	07/26/2023	08/11/2023	07 Repairs/Maintenance	167.35
	**** TOTAL ****		HES Electric Company				167.35
01-000-09350	0	9265	23080104-H	08/01/2023	08/11/2023	08 Website Maintenance	1,345.77
	**** TOTAL ****		Ribbon Recyclers, Inc.				1,345.77
05-000-86206	0	9266	3085127-1	07/18/2023	08/11/2023	07 Operating Supplies	26.67
	**** TOTAL ****		Whisler Bearings & Drives				26.67
05-000-86520	0	9267	07 27 23	07/27/2023	08/11/2023	07 Equipment Rprs/Mainten	261.34
05-000-86510	0	9267	07 27 23	07/27/2023	08/11/2023	07 Chemicals	27.23
05-000-86206	0	9267	07 27 23	07/27/2023	08/11/2023	07 Operating Supplies	349.65
05-000-86530	0	9267	07 27 23	07/27/2023	08/11/2023	07 Golf Course Supplies	183.96
05-000-86257	0	9267	07 27 23	07/27/2023	08/11/2023	07 Mileage	101.53
	**** TOTAL ****		Bob Knutson				923.71
05-000-01600	0	9268	916262154	07/31/2023	08/11/2023	07 Inventory	915.36
05-000-01600	0	9268	916270708	08/01/2023	08/11/2023	08 Inventory	3,009.19
	**** TOTAL ****		Titleist				3,924.55
01-000-06270	0	9269	648808811	07/20/2023	08/11/2023	07 Telephone	1,062.07
	**** TOTAL ****		Century Link				1,062.07
05-000-01600	0	9270	11	07/25/2023	08/11/2023	07 Inventory	115.00
	**** TOTAL ****		Schick Print				115.00
05-000-76206	0	9271	08 03 23	08/03/2023	08/11/2023	Reimb:Operating Supplies	282.75
05-000-76135	0	9271	08 03 23	08/03/2023	08/11/2023	Reimb:Driving Range Suppl	184.67
05-000-76204	0	9271	08 03 23	08/03/2023	08/11/2023	Reimb:Office Supplies	39.38
01-000-06257	0	9271	08 03 23	08/03/2023	08/11/2023	Reimb:Mileage	54.37
	**** TOTAL ****		Audrey Romero				561.17
05-000-76167	0	9272	1427405	07/28/2023	08/11/2023	07 Golf Cart Maintenance	164.80
	**** TOTAL ****		US Auto Force				164.80
05-000-76175	0	9273	757892492	08/01/2023	08/11/2023	08 Janitorial Expenses	683.74
	**** TOTAL ****		The Home Depot Pro Institutional				683.74
01-000-06545	0	9274	5106	08/01/2023	08/11/2023	07 Irrigation Repairs	1,898.00
	**** TOTAL ****		Landwise, LLC				1,898.00

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
01-000-06270	0	9275	3033370587	07/16/2023	08/11/2023	07 Telephone	175.72
	**** TOTAL ****			Centurylink			175.72
05-000-86256	0	9276	2252387-01	08/01/2023	08/18/2023	08 Trash Removal	183.50
	**** TOTAL ****			Waste Management of Denver			183.50
05-000-86530	0	9277	1152982-00	08/02/2023	08/18/2023	08 Golf Course Supplies	212.76
05-000-86520	0	9277	1909800-00	08/02/2023	08/18/2023	08 Equipment Repairs/Main	96.66
05-000-86520	0	9277	1910232-00	08/02/2023	08/18/2023	08 Equipment Repairs/Main	53.12
05-000-86520	0	9277	1910529-00	08/07/2023	08/18/2023	08 Equipment Repairs/Main	56.92
05-000-86520	0	9277	1910619-00	08/07/2023	08/18/2023	08 Equipment Repairs/Main	17.64
05-000-86520	0	9277	1910694-00	08/07/2023	08/18/2023	08 Equipment Repairs/Main	46.21
05-000-86520	0	9277	1910752-00	08/08/2023	08/18/2023	08 Equipment Repairs/Main	29.24
	**** TOTAL ****			L.L. Johnson Distributing Co.			512.55
05-000-01600	0	9278	SI-191030	08/07/2023	08/18/2023	08 Inventory	325.33
	**** TOTAL ****			JC Golf Accessories			325.33
05-000-76164	0	9279	38407	08/01/2023	08/18/2023	08 GHIN Expense	172.00
	**** TOTAL ****			Colorado Golf Association			172.00
05-000-01600	0	9280	916306062	08/08/2023	08/18/2023	08 Inventory	1,049.08
05-000-01600	0	9280	916315257	08/09/2023	08/18/2023	08 Inventory	3,269.32
	**** TOTAL ****			Titlelist			4,318.40
05-000-02370	0	9281	07 2023	08/01/2023	08/18/2023	07 Taxes	779.38
	**** TOTAL ****			City of Aurora			779.38
05-000-02370	0	9282	07 2023	08/01/2023	08/18/2023	07 Taxes	843.49
	**** TOTAL ****			Colorado Department of Revenue			843.49
05-000-76175	0	9283	Aug-23	08/01/2023	08/18/2023	08 Janitorial Expense	723.00
05-000-76175	0	9283	Portals 07	08/01/2023	08/18/2023	08 Janitorial Expense	679.00
	**** TOTAL ****			HL/DL Professional Cleaning Service			1,402.00
05-000-86530	0	9284	0195111-IN	08/03/2023	08/18/2023	08 Golf Course Supplies	982.13
05-000-86530	0	9284	0195125-IN	08/04/2023	08/18/2023	08 Golf Course Supplies	108.00
	**** TOTAL ****			Easy Picker Golf Products, Inc			1,090.13
05-000-86525	0	9285	INVP501236	08/07/2023	08/18/2023	08 Fertilizer	1,857.09
	**** TOTAL ****			Target Specialty Products			1,857.09
01-000-06545	0	9286	2745	08/01/2023	08/18/2023	07 Landscaping	82.40
	**** TOTAL ****			Deeply Rooted Gardening, LLC			82.40
05-000-01700	0	9287	HR-13576	07/19/2023	08/18/2023	09 Security	250.00
01-000-01700	0	9287	HR-13576	07/19/2023	08/18/2023	09 Security	250.00
	**** TOTAL ****			Front Range Patrol			500.00

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-76175	0	9288	758880975	08/07/2023	08/18/2023	08 Janitorial Expenses	213.78
	****	TOTAL	****	The Home Depot Pro Institutional			213.78
05-000-76204	0	9289	6554273	08/03/2023	08/18/2023	08 Office Supplies	57.72
	****	TOTAL	****	Eldorado Artesian Springs, Inc			57.72
05-000-99050	0	9290	36019	07/31/2023	08/24/2023	07 Accounting Svcs	1,063.18
01-000-09050	0	9290	36019	07/31/2023	08/24/2023	07 Accounting Svcs	1,401.92
	****	TOTAL	****	Simmons & Wheeler, PC			2,465.10
05-000-86244	0	9291	3791564	07/27/2023	08/24/2023	Service/check signals	175.00
01-000-06244	0	9291	3791662	07/27/2023	08/24/2023	Installation/Parts-Retrof	1,430.32
	****	TOTAL	****	Mountain Alarm			1,605.32
05-000-86206	0	9292	3083905-1	07/05/2023	08/24/2023	07 Operating Supplies	15.78
	****	TOTAL	****	Whisler Bearings & Drives			15.78
05-000-01705	0	9293	09 2023	08/18/2023	08/24/2023	09 Reimbursement	61,148.00
	****	TOTAL	****	Golf Club at Heather Ridge			61,148.00
05-000-86206	0	9294	08 16 23	08/16/2023	08/24/2023	08 Operating Supplies	108.36
05-000-86520	0	9294	08 16 23	08/16/2023	08/24/2023	08 Equipment Rprs/Mainten	113.03
05-000-86530	0	9294	08 16 23	08/16/2023	08/24/2023	08 Golf CCourse Supplies	54.26
05-000-86257	0	9294	08 16 23	08/16/2023	08/24/2023	08 Mileage	40.61
	****	TOTAL	****	Bob Knutson			316.26
01-000-06257	0	9295	08 17 23	08/17/2023	08/24/2023	Reimb:Mileage	34.72
05-000-01600	0	9295	08 17 23	08/17/2023	08/24/2023	Reimb:Inventory	258.75
05-000-76135	0	9295	08 17 23	08/17/2023	08/24/2023	Reimb:Driving Range Suppl	119.40
05-000-76206	0	9295	08 17 23	08/17/2023	08/24/2023	Reimb:Operating Supplies	77.70
05-000-76244	0	9295	08 17 23	08/17/2023	08/24/2023	Reimb:Security	259.19
	****	TOTAL	****	Audrey Romero			749.76
05-000-86510	0	9296	15948601	07/24/2023	08/24/2023	07 Chemicals	60.47
05-000-86525	0	9296	15966063	07/28/2023	08/24/2023	07 Fertilizer	1,775.00
	****	TOTAL	****	Wilbur-Ellis Company, LLC			1,835.47
05-000-01700	0	9297	202309153	08/14/2023	08/24/2023	09 Cart Lease	5,316.39
	****	TOTAL	****	Exchange Bank Leasing Division			5,316.39
01-000-06270	0	9298	2984750	08/15/2023	08/24/2023	08 Telephone	144.98
05-000-76270	0	9298	2984750	08/15/2023	08/24/2023	08 Telephone	144.98
	****	TOTAL	****	FlexFone			289.96
05-000-86244	0	9299	3789521	07/24/2023	08/31/2023	Installation/Parts-Retrof	871.58
01-000-06244	0	9299	3819601	09/01/2023	08/31/2023	09 Security	97.40
05-000-86244	0	9299	3819601	09/01/2023	08/31/2023	09 Security	93.00
05-000-76244	0	9299	3819601	09/01/2023	08/31/2023	09 Security	97.40
	****	TOTAL	****	Mountain Alarm			1,159.38

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-86520	0	9300	1911592-00	08/17/2023	08/31/2023	08 Equipment Repairs/Main	178.95
05-000-86520	0	9300	1911892-00	08/22/2023	08/31/2023	08 Equipment Repairs/Main	90.02
05-000-86520	0	9300	1911905-00	08/23/2023	08/31/2023	08 Equipment Repairs/Main	820.80
**** TOTAL **** L.L. Johnson Distributing Co.							1,089.77
01-000-09350	0	9301	23090101-H	09/01/2023	08/31/2023	09 Website Maintenance	1,345.77
**** TOTAL **** Ribbon Recyclers, Inc.							1,345.77
05-000-01600	0	9302	916360110	08/16/2023	08/31/2023	08 Inventory	759.76
**** TOTAL **** Titleist							759.76
01-000-09350	0	9303	3721	08/17/2023	08/31/2023	09 Newsletter	2,910.00
**** TOTAL **** HomewoRx Publishing LLC							2,910.00
05-000-76122	0	9304	08 24 23	08/24/2023	08/31/2023	Reimb:Club Expense	24.82
01-000-06545	0	9304	08 24 23	08/24/2023	08/31/2023	Reimb:Landscaping	160.54
05-000-76135	0	9304	08 24 23	08/24/2023	08/31/2023	Reimb:Driving Range Suppl	65.06
01-000-06257	0	9304	08 24 23	08/24/2023	08/31/2023	Reimb:Mileage	15.72
**** TOTAL **** Audrey Romero							266.14
01-000-06234	0	9305	37-377909	08/28/2023	08/31/2023	08 Repairs/Maintenance	619.00
**** TOTAL **** Vortex Colorado, Inc.							619.00
01-000-09101	0	9306	3722	08/17/2023	08/31/2023	08 Facilities Mgmt	1,859.67
**** TOTAL **** Homeworx HOA Management Consulting,							1,859.67
05-000-86525	0	9307	INVP501243	08/14/2023	08/31/2023	08 Fertilizer	392.08
**** TOTAL **** Target Specialty Products							392.08
01-000-06270	0	9308	3033370587	08/16/2023	08/31/2023	09 Telephone	175.72
05-000-86270	0	9308	7207479982	08/13/2023	08/31/2023	08 Telephone	194.94
**** TOTAL **** Centurylink							370.66
05-000-86061	0	9309	SEN-612217	08/18/2023	08/31/2023	08 Fuel, Oil	2,667.68
**** TOTAL **** Senergy Petroleum LLC							2,667.68
01-000-01700	0	9310	24WC-60751	08/14/2023	09/11/2023	2024 WC Insurance	450.00
**** TOTAL **** Colorado Special District Property							450.00
01-000-06218	0	9311	52507	08/15/2023	09/11/2023	08 Professional Fees	1,768.80
**** TOTAL **** Bishop-Brogden Associates, Inc							1,768.80
05-000-86244	0	9312	3871697	08/29/2023	09/11/2023	08 Installation/Parts-Ret	871.57
**** TOTAL **** Mountain Alarm							871.57
05-000-86520	0	9313	1912269-00	08/30/2023	09/11/2023	08 Equipment Repairs/Main	171.72
**** TOTAL **** L.L. Johnson Distributing Co.							171.72
01-000-06270	0	9314	652912242	08/20/2023	09/11/2023	08 Telephone	1,062.07
**** TOTAL **** Century Link							1,062.07

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
05-000-76217	0	9315	10544	08/27/2023	09/11/2023	08 Printing/Stationary	1,800.00
	**** TOTAL ****			Herrada Printing of Colorado, Inc			1,800.00
05-000-01600	0	9316	1003	08/29/2023	09/11/2023	08 Inventory	492.40
	**** TOTAL ****			El Perro Ciego, LTD			492.40
01-000-06234	0	9317	TM8947	08/29/2023	09/11/2023	08 Repairs & Maintenance	1,782.64
	**** TOTAL ****			Colorado Mechanical Systems, LLC			1,782.64
01-000-09100	0	9318	09 01 23	09/01/2023	09/11/2023	09 District Management	1,859.67
	**** TOTAL ****			Audrey Romero Golf, LLC			1,859.67
01-000-09300	0	9319	30086	08/31/2023	09/12/2023	08 Legal Services	561.22
	**** TOTAL ****			White Bear Ankele Tanaka & Waldron			561.22
05-000-76166	0	9320	01-82365	09/05/2023	09/12/2023	09 Cart Lease	1,750.00
	**** TOTAL ****			Masek Golf Car Company			1,750.00
01-000-06256	0	9321	2282297-01	08/29/2023	09/12/2023	09 Trash Removal	1,320.03
05-000-86256	0	9321	2287897-01	09/01/2023	09/12/2023	08 Trash Removal	183.50
	**** TOTAL ****			Waste Management of Denver			1,503.53
05-000-86520	0	9322	1913086-00	09/06/2023	09/12/2023	09 Equipment Repairs/Main	73.87
	**** TOTAL ****			L.L. Johnson Distributing Co.			73.87
05-000-86520	0	9323	3088403-1	08/22/2023	09/12/2023	08 Equipment rprs/maint	152.46
	**** TOTAL ****			Whisler Bearings & Drives			152.46
05-000-01600	0	9324	916440636	08/29/2023	09/12/2023	08 Inventory	664.54
05-000-01600	0	9324	916468508	09/01/2023	09/12/2023	09 Inventory	96.41
05-000-01600	0	9324	916488134	09/06/2023	09/12/2023	09 Inventory	110.09
	**** TOTAL ****			Titleist			871.04
05-000-02370	0	9325	08 2023	08/31/2023	09/12/2023	08 Taxes	536.61
	**** TOTAL ****			City of Aurora			536.61
05-000-02370	0	9326	08 23	08/31/2023	09/12/2023	08 Taxes	580.73
	**** TOTAL ****			Colorado Department of Revenue			580.73
05-000-76175	0	9327	Portals 08	09/01/2023	09/12/2023	09 Janitorial Expense	683.00
05-000-76175	0	9327	Sep-23	09/01/2023	09/12/2023	09 Janitorial Expense	723.00
	**** TOTAL ****			HL/DL Professional Cleaning Service			1,406.00
05-000-76206	0	9328	09 07 23	09/07/2023	09/12/2023	Reimb:Operating Supplies	58.68
01-000-06545	0	9328	09 07 23	09/07/2023	09/12/2023	Reimb:Landscaping	334.76
01-000-06257	0	9328	09 07 23	09/07/2023	09/12/2023	Reimb:Mileage	17.03
01-000-06234	0	9328	09 07 23	09/07/2023	09/12/2023	Reimb:Repairs/Maint	90.97
05-000-76204	0	9328	09 07 23	09/07/2023	09/12/2023	Reimb:Office Supplies	59.91
05-000-76135	0	9328	09 07 23	09/07/2023	09/12/2023	Reimb:Driving Range Suppl	130.31
	**** TOTAL ****			Audrey Romero			691.66

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
01-000-06545	0	9329	09 07 23	09/07/2023	09/12/2023	Reimb:Home Depot/Landscap	54.45
	**** TOTAL ****			Barry McConnell			54.45
01-000-06545	0	9330	2698	07/01/2023	09/12/2023	06 Landscaping	1,334.92
	**** TOTAL ****			Deeply Rooted Gardening, LLC			1,334.92
01-000-01700	0	9331	HR-13577	08/19/2023	09/12/2023	10 Security	250.00
05-000-01700	0	9331	HR-13577	08/19/2023	09/12/2023	10 Security	250.00
	**** TOTAL ****			Front Range Patrol			500.00
01-000-06545	0	9332	5176	09/01/2023	09/12/2023	09 Irrigation Repairs	2,840.00
	**** TOTAL ****			Landwise, LLC			2,840.00
01-000-06234	0	9333	TM9018	08/30/2023	09/12/2023	08 Repairs & Maintenance	585.00
	**** TOTAL ****			Colorado Mechanical Systems, LLC			585.00
01-000-06235	0	9334	74130	06/09/2023	09/12/2023	Roof Leak	1,991.00
	**** TOTAL ****			AVI, Inc			1,991.00
05-000-99050	0	9335	36307	08/31/2023	09/20/2023	08 Accounting Svcs	1,321.73
01-000-09050	0	9335	36307	08/31/2023	09/20/2023	08 Accounting Svcs	1,160.20
	**** TOTAL ****			Simmons & Wheeler, PC			2,481.93
05-000-76135	0	9336	118609	09/14/2023	09/20/2023	09 Driving Range Supplies	271.16
	**** TOTAL ****			Wittek Golf Supply Co/P&W Golf Supp			271.16
05-000-76206	0	9337	191876	09/05/2023	09/20/2023	09 Operating Supplies	279.82
	**** TOTAL ****			JC Golf Accessories			279.82
05-000-01600	0	9338	16514	09/11/2023	09/20/2023	09 Inventory	501.00
	**** TOTAL ****			To Golf, Inc.			501.00
05-000-01705	0	9339	Oct-23	09/15/2023	09/20/2023	10 Reimbursement	76,204.00
	**** TOTAL ****			Golf Club at Heather Ridge			76,204.00
05-000-01600	0	9340	916507973	09/08/2023	09/20/2023	09 Inventory	24.08
	**** TOTAL ****			Titleist			24.08
01-000-09200	0	9341	674472	09/15/2023	09/20/2023	Insurance-Surety Bond	250.00
	**** TOTAL ****			RLI Surety			250.00
05-000-86550	0	9342	45168	09/11/2023	09/20/2023	08 Sand,Soil,Gravel	1,474.22
	**** TOTAL ****			Golf & Sport Solutions			1,474.22
05-000-86525	0	9343	INVP501180	06/15/2023	09/20/2023	06 Fertilizer	97.44
	**** TOTAL ****			Target Specialty Products			97.44
05-000-86061	0	9344	SEN-628458	09/11/2023	09/20/2023	09 Fuel, Oil	906.31
	**** TOTAL ****			Senergy Petroleum LLC			906.31
05-000-01700	0	9345	202310119	09/13/2023	09/20/2023	10 Cart Lease	5,316.39
	**** TOTAL ****			Exchange Bank Leasing Division		32	5,316.39

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
01-000-01700	0	9346	3903055	10/01/2023	09/25/2023	10 Security Gen	97.40
05-000-01700	0	9346	3903055	10/01/2023	09/25/2023	10 Security Ops	97.40
05-000-01700	0	9346	3903055	10/01/2023	09/25/2023	10 Security Grounds	93.00
**** TOTAL **** Mountain Alarm							287.80
05-000-01600	0	9347	16696	09/15/2023	09/25/2023	09 Inventory	1,157.00
**** TOTAL **** To Golf, Inc.							1,157.00
05-000-01600	0	9348	916567808	09/19/2023	09/25/2023	09 Inventory	50.49
**** TOTAL **** Titleist							50.49
05-000-01600	0	9349	25487	09/19/2023	09/25/2023	09 Inventory	363.10
**** TOTAL **** Eisinger Smith, LLC							363.10
01-000-01700	0	9350	3740	09/21/2023	09/25/2023	10 Newsletter	2,910.00
**** TOTAL **** HomewoRx Publishing LLC							2,910.00
05-000-01600	0	9351	09 21 23	09/21/2023	09/25/2023	Reimb:Inventory	137.49
05-000-76113	0	9351	09 21 23	09/21/2023	09/25/2023	Reimb:Meals & Entertainme	171.08
05-000-76234	0	9351	09 21 23	09/21/2023	09/25/2023	Reimb:wasp spray/lights	112.03
05-000-76135	0	9351	09 21 23	09/21/2023	09/25/2023	Reimb:Driving Range Suppl	74.00
05-000-86234	0	9351	09 21 23	09/21/2023	09/25/2023	Reimb:Wasp Spray	59.34
01-000-06257	0	9351	09 21 23	09/21/2023	09/25/2023	Reimb:Mileage	30.13
05-000-76206	0	9351	09 21 23	09/21/2023	09/25/2023	Reimb:Operating Supplies	78.00
01-000-06234	0	9351	09 21 23	09/21/2023	09/25/2023	Reimb:Repairs/Maint	16.79
**** TOTAL **** Audrey Romero							678.86
01-000-09101	0	9352	3741	09/17/2023	09/25/2023	09 Facilities Mgmt	1,859.67
**** TOTAL **** Homeworx HOA Management Consulting,							1,859.67
05-000-86520	0	9353	INV0001994	09/18/2023	09/25/2023	09 Equipment Rprs/Maint	153.92
**** TOTAL **** US Auto Force							153.92
01-000-06545	0	9354	2800	09/01/2023	09/25/2023	09 Landscaping	137.23
**** TOTAL **** Deeply Rooted Gardening, LLC							137.23
01-000-06234	0	9355	TM9101	09/13/2023	09/25/2023	09 Repairs & Maintenance	728.75
**** TOTAL **** Colorado Mechanical Systems, LLC							728.75
01-000-06218	0	9356	52815	09/15/2023	10/09/2023	09 Professional Fees	558.25
**** TOTAL **** Bishop-Brogden Associates, Inc							558.25
05-000-86520	0	9357	1414295-00	09/22/2023	10/09/2023	09 Equipment Repairs/Main	31.24
05-000-86520	0	9357	1913353-00	09/26/2023	10/09/2023	09 Equipment Repairs/Main	63.96
05-000-86520	0	9357	1913815-00	09/26/2023	10/09/2023	09 Equipment Repairs/Main	257.76
05-000-86520	0	9357	1913815-01	09/26/2023	10/09/2023	09 Equipment Repairs/Main	232.80
05-000-86520	0	9357	1914623-00	09/26/2023	10/09/2023	09 Equipment Repairs/Main	49.68
**** TOTAL **** L.L. Johnson Distributing Co.							635.44

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
01-000-09350	0	9358	23100104-H	10/01/2023	10/09/2023	10 Website Maintenance	1,345.77
	**** TOTAL ****					Ribbon Recyclers, Inc.	1,345.77
05-000-86530	0	9359	09 23 23	09/23/2023	10/09/2023	09 Golf Course Supplies	92.22
05-000-86257	0	9359	09 23 23	09/23/2023	10/09/2023	09 Mileage	63.54
05-000-86525	0	9359	09 23 23	09/23/2023	10/09/2023	09 Fertilizer	175.48
05-000-86206	0	9359	09 23 23	09/23/2023	10/09/2023	09 Operating Supplies	261.66
05-000-86520	0	9359	09 23 23	09/23/2023	10/09/2023	09 Equipment Rprs/Mainten	414.23
	**** TOTAL ****					Bob Knutson	1,007.13
01-000-06270	0	9360	656923403	09/20/2023	10/09/2023	09 Telephone	1,062.07
	**** TOTAL ****					Century Link	1,062.07
05-000-01600	0	9361	7650695 SO	09/20/2023	10/09/2023	09 Inventory	393.36
	**** TOTAL ****					Cleveland Golf/SRIXON	393.36
01-000-06257	0	9362	09 28 23	09/28/2023	10/09/2023	Reimb:Mileage	14.41
05-000-76204	0	9362	09 28 23	09/28/2023	10/09/2023	Reimb: Office Supplies	448.92
05-000-76135	0	9362	09 28 23	09/28/2023	10/09/2023	Reimb:Driving Range Suppl	24.75
	**** TOTAL ****					Audrey Romero	488.08
05-000-76175	0	9363	766620975	09/21/2023	10/09/2023	09 Janitorial Expenses	567.03
	**** TOTAL ****					The Home Depot Pro Institutional	567.03
01-000-06545	0	9364	5228	09/25/2023	10/09/2023	09 Reworked Irrigation	337.50
	**** TOTAL ****					Landwise, LLC	337.50
01-000-09100	0	9365	10 01 23	10/01/2023	10/09/2023	10 District Management	1,859.67
	**** TOTAL ****					Audrey Romero Golf, LLC	1,859.67
01-000-06270	0	9366	3033370587	09/16/2023	10/09/2023	10 Telephone	175.72
01-000-06270	0	9366	7207479982	09/13/2023	10/09/2023	09 Telephone	194.94
	**** TOTAL ****					Centurylink	370.66
05-000-86061	0	9367	SEN-636234	09/20/2023	10/09/2023	09 Fuel, Oil	1,999.20
	**** TOTAL ****					Senergy Petroleum LLC	1,999.20
01-000-09300	0	9368	30256	09/30/2023	10/12/2023	09 Legal Services	1,486.27
	**** TOTAL ****					White Bear Ankele Tanaka & Waldron	1,486.27
01-000-06256	0	9369	2319925-01	09/28/2023	10/12/2023	10 Trash Removal	1,587.88
05-000-86256	0	9369	2325464-01	10/02/2023	10/12/2023	09 Trash Removal	183.50
	**** TOTAL ****					Waste Management of Denver	1,771.38
05-000-86520	0	9370	1915275-00	10/06/2023	10/12/2023	10 Equipment Repairs/Main	118.29
	**** TOTAL ****					L.L. Johnson Distributing Co.	118.29
05-000-01600	0	9371	916606268	09/25/2023	10/12/2023	09 Inventory	127.21
05-000-01600	0	9371	916644510	10/02/2023	10/12/2023	10 Inventory	110.11
05-000-01600	0	9371	916645004	10/02/2023	10/12/2023	10 Inventory	2,102.49

Account	PO/Cont	Check #	Invoice	Date	Date Paid	Description	Amount
	**** TOTAL ****			Titleist			2,339.81
05-000-02370	0	9372	09 2023	10/01/2023	10/12/2023	09 Taxes	464.36
	**** TOTAL ****			City of Aurora			464.36
05-000-02370	0	9373	09 2023	10/01/2023	10/12/2023	09 Taxes	502.56
	**** TOTAL ****			Colorado Department of Revenue			502.56
05-000-76217	0	9374	10690	10/09/2023	10/12/2023	10 Printing/Stationary	80.00
	**** TOTAL ****			Herrada Printing of Colorado, Inc			80.00
05-000-76175	0	9375	Oct-23	10/01/2023	10/12/2023	10 Janitorial Expense	723.00
05-000-76175	0	9375	Portals 09	10/01/2023	10/12/2023	10 Janitorial Expense	683.00
	**** TOTAL ****			HL/DL Professional Cleaning Service			1,406.00
05-000-01600	0	9376	1018	09/28/2023	10/12/2023	09 Inventory	268.40
	**** TOTAL ****			El Perro Ciego, LTD			268.40
05-000-01700	0	9377	HR-13578	09/25/2023	10/12/2023	11 Security	250.00
01-000-01700	0	9377	HR-13578	09/25/2023	10/12/2023	11 Security	250.00
	**** TOTAL ****			Front Range Patrol			500.00
05-000-76135	0	9378	768234429	10/02/2023	10/12/2023	10 Driving Range Supplies	280.99
05-000-76135	0	9378	768480188	10/03/2023	10/12/2023	10 Driving Range Supplies	301.39
	**** TOTAL ****			The Home Depot Pro Institutional			582.38
01-000-06545	0	9379	5229	09/26/2023	10/12/2023	09 Main Entrance Landscap	7,071.18
01-000-06545	0	9379	5256	10/02/2023	10/12/2023	09/10 Landscape Maintenanc	1,812.50
	**** TOTAL ****			Landwise, LLC			8,883.68
01-000-06234	0	9380	TM9160	09/28/2023	10/12/2023	09 Repairs & Maintenance	585.00
	**** TOTAL ****			Colorado Mechanical Systems, LLC			585.00
	*** GRAND TOTAL ***						767,113.44

**HEATHER RIDGE METROPOLITAN DISTRICT NO. 1
RESOLUTION TO AMEND 2023 BUDGET**

WHEREAS, the Board of Directors of Heather Ridge Metropolitan District No. 1 (the “District”) certifies that at a regular special meeting of the Board of Directors of the District held date of meeting, a public hearing was held regarding the 2023 amended budget, and, subsequent thereto, the following Resolution was adopted by affirmative vote of a majority of the Board of Directors:

WHEREAS, the Board of Directors of the District adopted a budget and appropriated funds for fiscal year 2023 as follows:

General Fund	\$677,971
Enterprise Fund	\$1,076,500
Debt Service Fund	\$413,790

and;

WHEREAS, the necessity has arisen for additional expenditures by the District due to additional costs which could not have been reasonably anticipated at the time of adoption of the budget, requiring the expenditure of funds in excess of those appropriated for fiscal year 20__; and

WHEREAS, funds are available for such expenditure.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District does hereby amend the adopted budget for fiscal year 2023 as follows:

General Fund	\$ _____
Enterprise Fund	\$ _____
Debt Service Fund	\$ _____

BE IT FURTHER RESOLVED, that such sums are hereby appropriated from the revenues of the District to the funds named above for the purpose stated, and that any ending fund balances shall be reserved for purposes of complying with Article X, Section 20 of the Colorado Constitution.

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ADOPTED OCTOBER 19, 2023.

DISTRICT:

HEATHER RIDGE METROPOLITAN DISTRICT NO. 1, a quasi-municipal corporation and political subdivision of the State of Colorado

By: _____
Officer of the District

Attest:

By: _____

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON
Attorneys at Law

General Counsel to the District

STATE OF COLORADO
COUNTY OF ARAPAHOE
HEATHER RIDGE METROPOLITAN DISTRICT NO. 1

I hereby certify that the foregoing resolution constitutes a true and correct copy of the record of proceedings of the Board adopted at a meeting held at 13521 E. Iliff Avenue, Aurora, CO and via teleconference on October 19, 2023, as recorded in the official record of the proceedings of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 19 day of October 19, 2023.

RESOLUTION
ADOPTING BUDGET, APPROPRIATING FUNDS AND CERTIFYING MILL LEVIES
FOR THE CALENDAR YEAR 2024

The Board of Directors of Heather Ridge Metropolitan District No. 1 (the “**Board**”), City of Aurora, Arapahoe County, Colorado (the “**District**”), held a regular meeting, via teleconference on October 19, 2023, at the hour of 4:00 PM.

Prior to the meeting, each of the directors was notified of the date, time and place of the budget meeting and the purpose for which it was called and a notice of the meeting was posted or published in accordance with §29-1-106, C.R.S.

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NOTICE AS TO PROPOSED 2024 BUDGET

WHEREAS, the Board has designated its accountant to prepare and submit a proposed budget to the Board in accordance with Colorado law; and

WHEREAS, the proposed budget has been submitted to the Board for its review and consideration; and

WHEREAS, upon due and proper notice, provided in accordance with Colorado law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held and interested electors were given the opportunity to register their protest to the proposed budget prior to the adoption of the budget by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. Adoption of Budget. The budget attached hereto and incorporated herein is approved and adopted as the budget of the District for fiscal year 2024. In the event of recertification of values by the County Assessor's Office after the date of adoption hereof, staff is hereby directed to modify and/or adjust the budget and certification to reflect the recertification without the need for additional Board authorization. Any such modification to the budget or certification as contemplated by this Section 1 shall be deemed ratified by the Board.

Section 2. Levy for General Operating Expenses. For the purpose of meeting all general operating expenses of the District during the 2024 budget year, there is hereby levied a tax of ____ mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 3. Levy for Debt Service Obligations. For the purposes of meeting all debt service obligations of the District during the 2024 budget year, there is hereby levied a tax of __.000 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 4. Levy for Contractual Obligation Expenses. For the purposes of meeting all contractual obligations of the District during the 2024 budget year, there is hereby levied a tax of ____ mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 5. Levy for Capital Project Expenses. For the purposes of meeting all capital project obligations of the District during the 2024 budget year, there is hereby levied a tax of ____ mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 6. Mill Levy Adjustment. When developing the attached budget, consideration was given to any changes in the method of calculating assessed valuation, including any changes to the assessment ratios, or any constitutionally mandated tax credit, cut or abatement, as authorized in the District's service plan. The Board hereby determines in good faith (such determination to be binding and final), that to the extent possible, the adjustments to the mill levies made to account for changes in Colorado law described in the prior sentence, and the actual tax revenues generated by the mill levies, are neither diminished nor enhanced as a result of those changes.

Section 7. Certification to County Commissioners. The Board directs its legal counsel, manager, accountant or other designee to certify to the Board of County Commissioners of Arapahoe County, Colorado the mill levies for the District as set forth herein. Such certification shall be in compliance with the requirements of Colorado law.

Section 8. Appropriations. The amounts set forth as expenditures in the budget attached hereto are hereby appropriated.

Section 9. Filing of Budget and Budget Message. The Board hereby directs its legal counsel, manager or other designee to file a certified copy of the adopted budget resolution, the budget and budget message with the Division of Local Government by January 30 of the ensuing year.

Section 10. Budget Certification. The budget shall be certified by a member of the District, or a person appointed by the District, and made a part of the public records of the District.

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ADOPTED OCTOBER 19, 2023.

DISTRICT:

HEATHER RIDGE METROPOLITAN DISTRICT NO. 1, a quasi-municipal corporation and political subdivision of the State of Colorado

By: _____
Officer of the District

Attest:

By: _____

APPROVED AS TO FORM:

WHITE BEAR ANKELE TANAKA & WALDRON
Attorneys at Law

General Counsel to the District

STATE OF COLORADO
COUNTY OF ARAPAHOE
DISTRICT NAME METROPOLITAN DISTRICT NO. 1

I hereby certify that the foregoing resolution constitutes a true and correct copy of the record of proceedings of the Board adopted by a majority of the Board at a District meeting held at 13521 E. Iliff Avenue, Aurora, CO and via teleconference on October 19, 2023, as recorded in the official record of the proceedings of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 19th day of October, 2023.

EXHIBIT A
BUDGET DOCUMENT
BUDGET MESSAGE

**General Liability Schedule
Metropolitan District**

Policy Number: 23PL-60751-3086
Named Member: Heather Ridge Metropolitan District
No. 1

Coverage Period: 1/1/2023 – EOD 12/31/2023
Broker: TCW Risk Management

Code	Description	Unit	Amount	Effective Date	Expiration Date
1	1-Number of Skate Board Parks	Total		1/1/2023	12/31/2023
2	2-Number of Diving Boards	Total		1/1/2023	12/31/2023
3	3-Number of Water Slides	Total		1/1/2023	12/31/2023
4	4-Maximum Bond Issued	Dollars	5,945,000.00	1/1/2023	12/31/2023
5	5-Number of Bonds Issued	Total	2.00	1/1/2023	12/31/2023
20	20-Day Care Operations - Total Annual Payroll	Dollars	0.00	1/1/2023	12/31/2023
30	30-Number of EMT Personnel	Total		1/1/2023	12/31/2023
32	32-Paid Firefighters - Non-EMT	Total		1/1/2023	12/31/2023
37	37-Pipe Line - Under Drain	Miles	0.00	1/1/2023	12/31/2023
39	39-Pipe Line	Miles		1/1/2023	12/31/2023
43	43-Pipe Line - Sewer / Storm Drainage Combined	Miles		1/1/2023	12/31/2023
50	50-Number of Teachers	Total		1/1/2023	12/31/2023
70	70-Number of Golf Courses	Total	1.00	1/1/2023	12/31/2023
80	80-Number of Go Cart Tracks	Total	0.00	1/1/2023	12/31/2023
98	98-Additional First Named Members	Total	0.00	1/1/2023	12/31/2023
105	105-Total Operating Expenses - Any other	Dollars	618,093.00	1/1/2023	12/31/2023
130	130-Total Operating Expenses - Park & Recreation	Dollars		1/1/2023	12/31/2023
131	131-Total Operating Expenses - Cemetery	Dollars		1/1/2023	12/31/2023
132	132-Total Operating Expenses - Soil & Water Conservation	Dollars		1/1/2023	12/31/2023

133	133-Total Operating Expenses - Pest Control	Dollars		1/1/2023	12/31/2023
134	134-Total Operating Expenses - Hospital / Health	Dollars		1/1/2023	12/31/2023
135	135-Total Operating Expenses - Drainage	Dollars		1/1/2023	12/31/2023
136	136-Total Operating Expenses - Library	Dollars		1/1/2023	12/31/2023
137	137-Total Operating Expenses - Water Control	Dollars		1/1/2023	12/31/2023
138	138-Total Operating Expenses - Fire / Ambulance	Dollars		1/1/2023	12/31/2023
139	139-Total Operating Expenses - Water	Dollars		1/1/2023	12/31/2023
140	140-Total Operating Expenses - Irrigation	Dollars		1/1/2023	12/31/2023
141	141-Total Operating Expenses - Sanitation	Dollars		1/1/2023	12/31/2023
142	142-Total Operating Expenses - Transit	Dollars		1/1/2023	12/31/2023
143	143-Total Operating Expenses - Improvement	Dollars		1/1/2023	12/31/2023
151	151-Total Operating Expenses - Sanitation MW Discounted	Dollars	0.00	1/1/2023	12/31/2023
215	215-Buildings & Premises Occupied by District	Sq. Ft.	32,660.00	1/1/2023	12/31/2023
250	250-Number of Homes – Covenant Enforcement/Design Review Services under District Authority	Total		1/1/2023	12/31/2023
270	270-Number of Aboveground Storage Tanks (excluding water tanks)	Total	0.00	1/1/2023	12/31/2023
331	331-Number of Paid Firefighters - Full-Time	Total		1/1/2023	12/31/2023
332	332-Number of Paid Firefighters - Part-Time	Total		1/1/2023	12/31/2023
333	333-Number of Volunteer Firefighters	Total		1/1/2023	12/31/2023
334	334-Number of Paid EMT - Full-Time	Total	0.00	1/1/2023	12/31/2023
335	335-Number of Paid EMT - Part-Time	Total	0.00	1/1/2023	12/31/2023
341	341-Time Spent by Club/Recreation/Camp Volunteers	Hours	0.00	1/1/2023	12/31/2023
342	342-Time Spent by Day Care Volunteers	Hours	0.00	1/1/2023	12/31/2023
344	344-Time Spent by Event Organizer Volunteers	Hours	0.00	1/1/2023	12/31/2023
345	345-Time Spent by General Volunteers	Hours	0.00	1/1/2023	12/31/2023

348	348-Number of Board Members	Total	7.00	1/1/2023	12/31/2023
350	350-Number of Permanent Employees - Full-Time	Total		1/1/2023	12/31/2023
351	351-Number of Permanent Employees - Part-Time	Total	0.00	1/1/2023	12/31/2023
366	366-Total Payroll	Dollars		1/1/2023	12/31/2023
400	400-Number of Boats - Under 26'	Total		1/1/2023	12/31/2023
411	411-Total Water Delivered Annually - Millions of Gallons (MGAL)	MGAL		1/1/2023	12/31/2023
414	414-Playground/parks (Area)	Acres		1/1/2023	12/31/2023
415	415-Number of Grandstands/Stadiums	Total		1/1/2023	12/31/2023
420	420-Vacant Land	Acres		1/1/2023	12/31/2023
450	450-Miles of Road Maintained	Miles	0.00	1/1/2023	12/31/2023
522	522-Number of Ponds, Lakes & Reservoirs	Total		1/1/2023	12/31/2023
550	550-Fire Department Area Served	Sq Miles		1/1/2023	12/31/2023
671	671-Number of Parks	Total		1/1/2023	12/31/2023
710	710-Dams - Class 1 - Low Hazard - Total Acre-Feet	Acre Ft.	0.00	1/1/2023	12/31/2023
712	712-Dams - Class 1 - Low Hazard - Number of Dams	Count	0.00	1/1/2023	12/31/2023
720	720-Dams - Class 2 - Med Hazard - Total Acre-Feet	Acre Ft.	0.00	1/1/2023	12/31/2023
722	722-Dams - Class 2 - Med Hazard - Number of Dams	Count	0.00	1/1/2023	12/31/2023
730	730-Dams - Class 3 - High Hazard - Total Acre-Feet	Acre Ft.	0.00	1/1/2023	12/31/2023
732	732-Dams - Class 3 - High Hazard - Number of Dams	Count	0.00	1/1/2023	12/31/2023
811	811-Number of Spillways	Total		1/1/2023	12/31/2023
900	900-Services Contracted out to Others	Dollars	209,000.00	1/1/2023	12/31/2023
924	924-Revenue from use of Swimming Pools	Dollars		1/1/2023	12/31/2023
925	925-Number of Swimming Pools	Total	0.00	1/1/2023	12/31/2023
945	945-Number of Sewage Taps	Total		1/1/2023	12/31/2023

946	946-Number of Water Mains or Connections	Total		1/1/2023	12/31/2023
947	947-Sewer and/or Sanitation Line Maintenance (budget)	Dollars		1/1/2023	12/31/2023
948	948-Water Line Maintenance (budget)	Dollars		1/1/2023	12/31/2023
997	997-Number of district sponsored Events/Fundraisers - No Alcohol Served	Total		1/1/2023	12/31/2023
998	998-Number of District sponsored Events/Fundraisers – With Alcohol Served	Total	3.00	1/1/2023	12/31/2023
999	999-Prior Acts Coverage Under a Previous "Claims Made" Policy	Premium		1/1/2023	12/31/2023

If your district has exposures not listed on the General Liability schedule above, such as airplanes, security staff, bridges, drones, etc., please furnish details. Certain activities may be excluded or restricted.

Property Schedule

Coverage Period: 1/1/2023-EOD 12/31/2023

Named Member:

Heather Ridge Metropolitan District No. 1

Broker:

TCW Risk Management

Per Occurrence Deductible: \$ 500.00

Location/Premise Address / Description		Construction Class	Prot. Class	Valuation	Values	Property Contrib.	Quake Contrib.	Flood Contrib.
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Location / Premise#	01-09	PROP-00108857	3	Replacement		\$ 0.00	\$ 441	\$
Deck with Heater and Curtains	Year Built: 2011	Term: 1/1/2023 to 12/31/2023				\$ 0.00		
13521 E. Iliff Avenue	Sq. Feet: 420	County: Arapa hoe		Ded: \$ 500.00		\$ 0.00		
Aurora, CO 80014	# Stories: 1.00	Flood Zone: Zone X				\$ 0.00		
NOC Equipment Breakdown Applies: Yes	Excess Quake Applies: No	Excess Flood Applies: No				\$94,768.00		

Location / Premise#	01-02	PROP-00108858	3	Replacement		\$2,610,254.00	\$4,257	\$
Clubhouse	Year Built:	Term: 1/1/2023 to 12/31/2023				\$641,437.00		
13521 E Iliff Avenue	Sq. Feet: 28000	County: Arapa hoe		Ded: \$ 500.00		\$ 0.00		
Aurora, CO 80014	# Stories: 2.00	Flood Zone: Zone X				\$ 0.00		
NOC Equipment Breakdown Applies: No	Excess Quake Applies: No	Excess Flood Applies: No				\$ 0.00		

Location / Premise#	01-06	PROP-00108854	3	Replacement		\$ 0.00	\$498	\$
Driving Range Screen	Year Built: 2011	Term: 1/1/2023 to 12/31/2023				\$ 0.00		
13521 E Iliff Avenue	Sq. Feet:	County: Arapa hoe		Ded: \$ 500.00		\$ 0.00		
Aurora, CO 80014	# Stories:	Flood Zone: Zone X				\$ 0.00		
NOC Equipment Breakdown Applies: Yes	Excess Quake Applies: No	Excess Flood Applies: No				\$107,157.00		

Property Schedule

Coverage Period: 1/1/2023-EOD 12/31/2023

Named Member:

Heather Ridge Metropolitan District No. 1

Broker:

TCW Risk Management

Per Occurrence Deductible: \$ 500.00

Location/Premise Address / Description	Construction Class	Prot. Class	Valuation	Values	Property Contrib.	Quake Contrib.	Flood Contrib.
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Location / Premise# 01-01	Unique# PROP-00108859	Frame	3	Replacement	\$ 0.00	\$ 406	\$
Cabana	Year Built:	Term: 1/1/2023 to 12/31/2023		Buildings:	\$ 0.00		\$
13521 E Iliff Avenue	Sq. Feet: 1000	County: Arapahoe		Contents:	\$ 0.00		
Aurora, CO 80014	# Stories: 1.00	Flood Zone: Zone X		EDP:	\$ 0.00		
NOC Equipment Breakdown Applies: No	Excess Quake Applies: No	Excess Flood Applies: No		Business Inc.:	\$ 0.00		
				UG Pipes:	\$ 0.00		
				Otherwise Classified:	\$87,225.00		

Location / Premise# 01-03	Unique# PROP-00108860	Frame	3	Replacement	\$272,390.00	\$1,321	\$
Maintenance Shed	Year Built:	Term: 1/1/2023 to 12/31/2023		Buildings:	\$272,390.00		\$
13521 E Iliff Avenue	Sq. Feet: 3240	County: Arapahoe		Contents:	\$81,143.00		
Aurora, CO 80014	# Stories: 1.00	Flood Zone: Zone X		EDP:	\$ 0.00		
NOC Equipment Breakdown Applies: No	Excess Quake Applies: No	Excess Flood Applies: No		Business Inc.:	\$ 0.00		
				UG Pipes:	\$ 0.00		
				Otherwise Classified:	\$ 0.00		

Location / Premise# Relief Station/Bathroom	Unique# PROP-00115767	Frame	2	Replacement	\$120,000.00	\$431	\$
E Iliff Ave	Year Built: 2022	Term: 1/1/2023 to 12/31/2023		Buildings:	\$120,000.00		\$
Aurora, CO 80014	Sq. Feet: 200	County: Arapahoe		Contents:	\$ 0.00		
NOC Equipment Breakdown Applies: No	# Stories: 1.00	Flood Zone: Zone X		EDP:	\$ 0.00		
	Excess Quake Applies: No	Excess Flood Applies: No		Business Inc.:	\$ 0.00		
				UG Pipes:	\$ 0.00		
				Otherwise Classified:	\$ 0.00		

Property Schedule

Coverage Period: 1/1/2023-EOD 12/31/2023

Named Member:

Heather Ridge Metropolitan District No. 1

Broker:

TCW Risk Management

Per Occurrence Deductible: \$ 500.00

Location/Premise Address / Description	Construction Class	Prot. Class	Valuation	Values	Property Contrib.	Quake Contrib.	Flood Contrib.
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Location / Premise# 01-08	PROP-00108856	Masonry Noncombustible	3	Replacement	\$ 0.00	\$ 241	\$
Sign with Lights	Year Built: 2011	Term: 1/1/2023 to 12/31/2023		Contents: \$ 0.00			
13521 E Iliff Avenue	Sq. Feet:	County: Arapa hoe	Ded: \$ 500.00	EDP: \$ 0.00			
Aurora, CO 80014	# Stories:	Flood Zone: Zone BX		Business Inc: \$ 0.00			
NOC Equipment Breakdown Applies: Yes	Excess Quake Applies: No	Excess Flood Applies: No		UG Pipes: \$ 0.00			
				Otherwise Classified: \$51,726.00			

Location / Premise# 01-07	PROP-00108855	Noncombustible	3	Replacement	\$ 0.00	\$ 272	\$
Irrigation Sprinkler Heads	Year Built:	Term: 1/1/2023 to 12/31/2023		Contents: \$ 0.00			
13521 E Iliff Avenue	Sq. Feet:	County: Arapa hoe	Ded: \$ 500.00	EDP: \$ 0.00			
Aurora, CO 80014	# Stories:	Flood Zone: Zone X		Business Inc: \$ 0.00			
NOC Equipment Breakdown Applies: Yes	Excess Quake Applies: No	Excess Flood Applies: No		UG Pipes: \$ 0.00			
				Otherwise Classified: \$58,495.00			

Location / Premise# 01-04	PROP-00108861	Noncombustible	3	Replacement	\$40,174.00	\$ 406	\$
Pumphouse #1	Year Built:	Term: 1/1/2023 to 12/31/2023		Contents: \$151,993.00			
13521 E Iliff Avenue	Sq. Feet: 180	County: Arapa hoe	Ded: \$ 500.00	EDP: \$ 0.00			
Aurora, CO 80014	# Stories: 1.00	Flood Zone: Zone X		Business Inc: \$ 0.00			
NOC Equipment Breakdown Applies: No	Excess Quake Applies: No	Excess Flood Applies: No		UG Pipes: \$ 0.00			
				Otherwise Classified: \$ 0.00			

Property Schedule

Coverage Period: 1/1/2023-EOD 12/31/2023

Named Member:

Heather Ridge Metropolitan District No. 1

Broker:

TCW Risk Management

Per Occurrence Deductible: \$ 500.00

Location/Premise Address / Description	Construction Class	Prot. Class	Valuation	Values	Property Contrib.	Quake Contrib.	Flood Contrib.
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Location / Premise#	01-05	Unique#	PROP-00108862	3	Replacement	Buildings:	\$38,570.00	\$	\$
Pumphouse #2		Year Built:		1/1/2023 to 12/31/2023		Contents:	\$69,675.00		
13521 E Iliff Avenue		Sq. Feet:	240	County:	Arapahoe	EDP:	\$ 0.00		
Aurora, CO 80014		# Stories		Flood Zone:	Zone X	Business Inc:	\$ 0.00		
NOC Equipment Breakdown Applies: No		Excess Quake Applies:	No	Excess Flood Applies:	No	UG Pipes:	\$ 0.00		
						Otherwise Classified:	\$ 0.00		

Totals:									
						Buildings:	\$3,081,388.00	\$8,511.00	\$0.00
						Contents:	\$944,248.00		
						EDP:	\$0.00		
						Business Inc:	\$0.00		
						UG Pipes:	\$0.00		
						Otherwise Classified:	\$399,371.00		

Minimum Property Contribution: \$425

Named Member:

Heather Ridge Metropolitan District No. 1

Broker:

TCW Risk Management

Per Occurrence Deductible: \$ 500.00

IM Code	Description	Serial Number	Model Number	Ded:	Effective	Expiration	Value	Inland Mar. Contribution
Mobile Equipment	10 HDE Golf Carts @ \$4,000 each			\$ 500.00	1/1/2023	12/31/2023	\$46,000.00	\$213
Mobile Equipment	1982 Daihatsu Utility Cart	920327	S65	\$ 500.00	1/1/2023	12/31/2023	\$1,150.00	\$5
Mobile Equipment	1984 Turfco F15 Top Dresser	582196		\$ 500.00	1/1/2023	12/31/2023	\$4,600.00	\$21
Mobile Equipment	1984 Yamaha Utility Cart	J24-013673	G1AM4	\$ 500.00	1/1/2023	12/31/2023	\$ 575.00	\$3
Mobile Equipment	1985 Cushman Truckster - 3whl	1CUMH222GFC02539	8510	\$ 500.00	1/1/2023	12/31/2023	\$1,725.00	\$8
Mobile Equipment	1985 Greensaire2 Aerator	109894	544801-8510	\$ 500.00	1/1/2023	12/31/2023	\$3,450.00	\$16
Mobile Equipment	1985 John Deere Tractor	GH3057D208846	950	\$ 500.00	1/1/2023	12/31/2023	\$23,000.00	\$106
Tools	1985 Ryan Greensaire2 Aerator	109915	544801-8510	\$ 500.00	1/1/2023	12/31/2023	\$3,450.00	\$16
Tools	1985 Ryan Renovaire Aerator		544317	\$ 500.00	1/1/2023	12/31/2023	\$1,150.00	\$5

Named Member:

Heather Ridge Metropolitan District No. 1

Broker:

TCW Risk Management

Per Occurrence Deductible: \$ 500.00

IM Code	Description	Serial Number	Model Number	Ded:	Effective	Expiration	Value	Inland Mar. Contribution
Mobile Equipment	1985 Toro Outfront Mower	50422	220-30790	\$ 500.00	1/1/2023	12/31/2023	\$3,450.00	\$16
Tools	1986 Ryan Sodcutter - 18 inch	116387	544845-8610	\$ 500.00	1/1/2023	12/31/2023	\$2,300.00	\$11
Mobile Equipment	1988 Toro Fwy Aerator	90117	9500	\$ 500.00	1/1/2023	12/31/2023	\$2,875.00	\$13
Mobile Equipment	1988 Toro Snowblower	8000824	38570	\$ 500.00	1/1/2023	12/31/2023	\$ 575.00	\$3
Tools	1989 Olathe Small Blower	671607		\$ 500.00	1/1/2023	12/31/2023	\$2,300.00	\$11
Mobile Equipment	1989 Toro Greens Mower	92171	GM3000-04350	\$ 500.00	1/1/2023	12/31/2023	\$4,600.00	\$21
Mobile Equipment	1990 Cushman Core Harvester	A0077445	88670	\$ 500.00	1/1/2023	12/31/2023	\$1,150.00	\$5
Mobile Equipment	1990 Cushman Truckster 3-whl	1CUNH327GILL000355	9010	\$ 500.00	1/1/2023	12/31/2023	\$2,875.00	\$13
Mobile Equipment	1990 John Deere Shatter Aerator	E02805G869049	280S	\$ 500.00	1/1/2023	12/31/2023	\$5,750.00	\$27

Named Member:

Heather Ridge Metropolitan District No. 1

Broker:

TCW Risk Management

Per Occurrence Deductible: \$ 500.00

IM Code	Description	Serial Number	Model Number	Ded:	Effective	Expiration	Value	Inland Mar. Contribution
Tools	1990 Ryan Mataway Seeder	90500736	544873-9010	\$ 500.00	1/1/2023	12/31/2023	\$2,300.00	\$11
Mobile Equipment	1990 Toro Fairway Mower	659	223D-03500	\$ 500.00	1/1/2023	12/31/2023	\$6,900.00	\$32
Mobile Equipment	1990 Toro Greens Mower	1786	GM3000-04350	\$ 500.00	1/1/2023	12/31/2023	\$4,600.00	\$21
Mobile Equipment	1990 Toro Greens Mower	1547	GM3000-04350	\$ 500.00	1/1/2023	12/31/2023	\$4,600.00	\$21
Mobile Equipment	1991 ReelMaster 2616	03430-20238	20238	\$ 500.00	1/1/2023	12/31/2023	\$3,450.00	\$16
Mobile Equipment	1991 Toro Sand Pro Rake	20366	08880	\$ 500.00	1/1/2023	12/31/2023	\$4,600.00	\$21
Mobile Equipment	1992 John Deere Loader Bucket	W00540X003513	5400	\$ 500.00	1/1/2023	12/31/2023	\$3,450.00	\$16
Mobile Equipment	1992 John Deere Tractor	LV5400D240900	5400	\$ 500.00	1/1/2023	12/31/2023	\$23,000.00	\$106
Tools	1993 Olathe 61- Large Blower	611792TOL		\$ 500.00	1/1/2023	12/31/2023	\$4,600.00	\$21

Named Member: Heather Ridge Metropolitan District No. 1
Broker: TCW Risk Management

Per Occurrence Deductible: \$ 500.00

IM Code	Description	Serial Number	Model Number	Ded:	Effective	Expiration	Value	Inland Mar. Contribution
Mobile Equipment	1993 Toro Edger	4003283	58435	\$ 500.00	1/1/2023	12/31/2023	\$ 345.00	\$2
Mobile Equipment	1994 Toro Top Dresser	44501-30430	2300	\$ 500.00	1/1/2023	12/31/2023	\$4,600.00	\$21
Tools	1997 GA30 Aerator	97506568	544885A	\$ 500.00	1/1/2023	12/31/2023	\$6,900.00	\$32
Mobile Equipment	1997 Jacobsen Top Dresser Spreader	8401803000	84018-sv2322	\$ 500.00	1/1/2023	12/31/2023	\$2,300.00	\$11
Mobile Equipment	1997 Jake Drill Seeder	82548	5851	\$ 500.00	1/1/2023	12/31/2023	\$5,750.00	\$27
Mobile Equipment	1998 Jake Utility Cart	7161	84024	\$ 500.00	1/1/2023	12/31/2023	\$5,175.00	\$24
Mobile Equipment	1998 Jake Utility Cart	7146	84024	\$ 500.00	1/1/2023	12/31/2023	\$4,600.00	\$21
Mobile Equipment	1998 Terratopper Topdresser Spin Type	901810		\$ 500.00	1/1/2023	12/31/2023	\$5,175.00	\$24
Electronic Data Processing	1999 Club Car Carry All II	RG9932-788513		\$ 500.00	1/1/2023	12/31/2023	\$4,600.00	\$21

Named Member:

Heather Ridge Metropolitan District No. 1

Broker:

TCW Risk Management

Per Occurrence Deductible: \$ 500.00

IM Code	Description	Serial Number	Model Number	Ded:	Effective	Expiration	Value	Inland Mar. Contribution
Mobile Equipment	1999 Cushman	6082136	898615	\$ 500.00	1/1/2023	12/31/2023	\$9,200.00	\$43
Mobile Equipment	1999 Jake Turcat T528D Mower	6614901805	066149	\$ 500.00	1/1/2023	12/31/2023	\$9,200.00	\$43
Mobile Equipment	2000 Toro 3100, Riding Fairway Lawn Mower	200001131	04356	\$ 500.00	1/1/2023	12/31/2023	\$1,150.00	\$5
Mobile Equipment	2000 Toro Greens Mower	20000955	GM3050	\$ 500.00	1/1/2023	12/31/2023	\$5,750.00	\$27
Mobile Equipment	2004 EGO Golf Cart	2172193	MPT-1200	\$ 500.00	1/1/2023	12/31/2023	\$6,900.00	\$32
Mobile Equipment	2006 Graden Garden Greens Roller	2924	GSR1200	\$ 500.00	1/1/2023	12/31/2023	\$1,150.00	\$5
Mobile Equipment	2006 Toro Groundsmaster Mower	GM4100WR256		\$ 500.00	1/1/2023	12/31/2023	\$18,285.00	\$85
Mobile Equipment	2009 Model G23A Yamaha Beverage Cart	JU5-600688		\$ 500.00	1/1/2023	12/31/2023	\$17,250.00	\$80
Mobile Equipment	2014 Deere Front Bucket	198914	BW15566-10006	\$ 500.00	1/1/2023	12/31/2023	\$1,150.00	\$5

Named Member:

Heather Ridge Metropolitan District No. 1

Broker:

TCW Risk Management

Per Occurrence Deductible: \$ 500.00

IM Code	Description	Serial Number	Model Number	Ded:	Effective	Expiration	Value	Inland Mar. Contribution
Mobile Equipment	2015 Troy-Bilt TB-110 21 inch mower	1A075K92314	11A-A2BM711	\$ 500.00	1/1/2023	12/31/2023	\$ 230.00	\$1
Mobile Equipment	60 2018 Yamaha Golf Carts @ \$4600 each		DR2ER	\$ 500.00	1/1/2023	12/31/2023	\$317,400.00	\$1468
Mobile Equipment	Clubcar Carry All Beverage Cart	RG012-980154		\$ 500.00	1/1/2023	12/31/2023	\$1,725.00	\$8
Mobile Equipment	Cushman Electric Hauler 1000	3001098		\$ 500.00	1/1/2023	12/31/2023	\$2,070.00	\$10
Mobile Equipment	Cushman Jr Truckster	99001461	898543B	\$ 500.00	1/1/2023	12/31/2023	\$1,725.00	\$8
Tools	Dayton 7" Grinder	4Z908A		\$ 500.00	1/1/2023	12/31/2023	\$ 115.00	\$1
Mobile Equipment	Ditchwitch Trencher	117679	C99	\$ 500.00	1/1/2023	12/31/2023	\$1,150.00	\$5
Tools	Echo Blowers - 2	PB413H		\$ 500.00	1/1/2023	12/31/2023	\$ 230.00	\$1
Tools	Echo Weed Eaters - 2	556313	SRM3100	\$ 500.00	1/1/2023	12/31/2023	\$ 690.00	\$3

Named Member: Heather Ridge Metropolitan District No. 1
Broker: TCW Risk Management

Per Occurrence Deductible: \$ 500.00

IM Code	Description	Serial Number	Model Number	Ded:	Effective	Expiration	Value	Inland Mar. Contribution
Mobile Equipment	EZGo Electric Utility Vehicle	2617530		\$ 500.00	1/1/2023	12/31/2023	\$1,725.00	\$8
Mobile Equipment	EZGo Golf Cart	722586	02M92	\$ 500.00	1/1/2023	12/31/2023	\$1,150.00	\$5
Mobile Equipment	EZGO MPT-1000 Cart	2487879	MPT1000	\$ 500.00	1/1/2023	12/31/2023	\$2,300.00	\$11
Tools	Foley Bed Knife Grinder	752	384	\$ 500.00	1/1/2023	12/31/2023	\$1,150.00	\$5
Mobile Equipment	GA 24 Aerator (1 of 2)	58230002387		\$ 500.00	1/1/2023	12/31/2023	\$2,300.00	\$11
Mobile Equipment	GA 24 Aerator (2 of 2)	58230000240		\$ 500.00	1/1/2023	12/31/2023	\$2,300.00	\$11
Mobile Equipment	Hauler 1000 Electric Utility Cart	2808789		\$ 500.00	1/1/2023	12/31/2023	\$3,968.00	\$18
Mobile Equipment	Jacobsen Rough Mower	69116-3258	HR5111	\$ 500.00	1/1/2023	12/31/2023	\$5,750.00	\$27
Mobile Equipment	Jacobsen Tractor SV2322 D and Terra Top Dresser	8401803000		\$ 500.00	1/1/2023	12/31/2023	\$2,128.00	\$10

Named Member:

Heather Ridge Metropolitan District No. 1

Broker:

TCW Risk Management

Per Occurrence Deductible: \$ 500.00

IM Code	Description	Serial Number	Model Number	Ded:	Effective	Expiration	Value	Inland Mar. Contribution
Tools	Little Wonder Edger	19400486	60321/C	\$ 500.00	1/1/2023	12/31/2023	\$ 115.00	\$1
Tools	Napa Hydraulic Press	K621X22617	91-621	\$ 500.00	1/1/2023	12/31/2023	\$ 575.00	\$3
Miscellaneous	Northstar 24 Gal Sprayer		2270	\$ 500.00	1/1/2023	12/31/2023	\$ 230.00	\$1
Mobile Equipment	Poulan Pro - 2	PP4620AVX		\$ 500.00	1/1/2023	12/31/2023	\$ 460.00	\$2
Tools	PowerTrim Edger	B60515	308H	\$ 500.00	1/1/2023	12/31/2023	\$ 115.00	\$1
Miscellaneous	Property of Others - Golf Clubs			\$ 500.00	1/1/2023	12/31/2023	\$17,250.00	\$80
Miscellaneous	Schauer Battery Charger		FC40	\$ 500.00	1/1/2023	12/31/2023	\$ 115.00	\$1
Tools	SDI Sprayer - 100 Gal Spray Rig	402	100C25-60B	\$ 500.00	1/1/2023	12/31/2023	\$4,025.00	\$19
Mobile Equipment	SV2322 Diesel Utility Cart w/ Sander	8401802902	896858 (saner ID)	\$ 500.00	1/1/2023	12/31/2023	\$2,300.00	\$11

Named Member: Heather Ridge Metropolitan District No. 1
Broker: TCW Risk Management

Per Occurrence Deductible: \$ 500.00

IM Code	Description	Serial Number	Model Number	Ded:	Effective	Expiration	Value	Inland Mar. Contribution
Mobile Equipment	Toro Grd Mast 3500	220000556	30821	\$ 500.00	1/1/2023	12/31/2023	\$23,000.00	\$106
Mobile Equipment	Toro GrdMast 4000	210000418	30410	\$ 500.00	1/1/2023	12/31/2023	\$23,000.00	\$106
Mobile Equipment	Toro Greens Mower	0435320828	3100	\$ 500.00	1/1/2023	12/31/2023	\$2,300.00	\$11
Mobile Equipment	Toro Greens Mower	0435120955	3050	\$ 500.00	1/1/2023	12/31/2023	\$2,300.00	\$11
Mobile Equipment	Toro ReelMast 5400	20000202	03543	\$ 500.00	1/1/2023	12/31/2023	\$23,000.00	\$106
Mobile Equipment	Toro Sandpro 8886	25000500	5020	\$ 500.00	1/1/2023	12/31/2023	\$5,750.00	\$27
Mobile Equipment	Toro Workman Utility Vehicle	72522400000509		\$ 500.00	1/1/2023	12/31/2023	\$1,725.00	\$8
Mobile Equipment	Yamaha Beverage Cart	JK17-300472	JW7	\$ 500.00	1/1/2023	12/31/2023	\$17,250.00	\$80
Minimum Combined Property and Inland Marine Contribution:		\$425			Totals:	\$749,571.00		\$3,471.00

Named Member:

Heather Ridge Metropolitan District No. 1

Broker:

TCW Risk Management

Auto Liability Per Occurrence Deductible: None

Year	Make	Description	Complete Vehicle Identification #	Collision		Comp		Deductible		Value	AL Contribution	APD Contribution
				Y/N	Y/N	Y/N	Y/N	Collision	Comp.			

Auto #: Unique #: 60751A7101

1985	Chevrolet	Pickup	1GBGC34M4FV103636	No	No	No	N/A	N/A	N/A	\$419		\$0
Weight Class: Lgt Truck (0-10k)		Valuation: No APD	Term: 1/1/2023-12/31/2023			Model: Pickup						

Total: \$0.00 \$419 No Coverage

Weight Class

Pri Pass - (0 - 10,000 LBS)
Lgt Truck - (0 - 10,000 LBS)
Med Truck - (10,001 - 20,000 LBS)
Hvy Truck - (20,001 - 45,000 LBS)
XHvy Truck - (OVER 45,000 LBS)

Model

AO = All Others
AMBU = Ambulance
DUMP = Dump Truck
EXCA = Excavating
FIRE = Fire Truck
LADD = Ladder Truck
LIV = Livery
MAIN = Maintenance
PU = Pickup
PUMP = Pumper
RESC = Rescue
SEDA = Sedan
SUV = SUV
TANK = Tanker
TRAI = Trailer
TRAC = Tractor
TRAN = Transit
TRUC = Truck
UTIL = Utility
VAN = 1-13 Passenger
VANX = 15 Passenger

Valuation

No APD = Liability Only
ACV = Actual Cash Value
RCV = Replacement Cost Valuation
AV = Agreed Value

Metro District Asset Overview - Clubhouse Building

Our country club building turned 50 this year and is clicking along pretty well for a 50 year old. We have not had to do any major repairs to the building or its mechanical systems since 2020.

Good Bones

Due to its "Twin T" concrete construction, the building itself could easily double as a tornado or bomb shelter. All floors, ceilings, and walls are constructed using reinforced concrete. The building is about 26,000 square ft + the cart barn in the basement.

Mechanical Systems

The buildings heating and air conditioning systems are showing signs of age.

- Top Level (Noonan's, offices, kitchen and the event space) which are all heated and cooled by the rooftop HVAC units (4 of the 5 roof top units are currently in use. One of the event space units needs significant repairs and one needs minor repairs. The event space has operated for the last 4 years with two of the three units running.
- Lower Level (men's and women's locker rooms, the pro shop, Nineteenth Hole meeting room, Gophers Grill, poker room, and 3 storage rooms which are heated by an oversized aging boiler and cooled by an aging chiller. The lower level also contains the abandoned indoor swimming pool. The boiler was originally sized to heat water for both swimming pools as well as heat the lower level and supply hot domestic water
- Basement (Golf Cart Storage) Contains two space heaters supplied by the boiler.

Plumbing

- The building's main plumbing line exits the building on the southwest side of the building. This main line serves the kitchen, 2 upstairs bathrooms, bar area, event space bar area, 2 lower-level bathrooms, and Gophers Grill. Drain Lines have required frequent repairs over the last 6 years.

Roof

- The current roof (Installed in 2020) is a sloped TPM roof. (20 year life expectancy)

HVAC Capex Needs 2023 & 2024

	<u>Cost</u>
Replace lower-level Chiller and air handler coil	\$ 177,000
Engineering Study to replace old boiler with smaller energy efficient boiler	\$ 19,000
Replace Rooftop HVAC Condenser for RTU # 2	\$ 25,000
2025 - 2026 HVAC Capex Needs	Estimate
Replace old boiler with new smaller efficient boiler	\$ 140,000
2026 – 2027 Building Capex Needs	
Replace leaking Solarium Widows in Garden Room (Event Space)	\$ \$\$\$
Engineering study to repurpose indoor pool space	\$\$

Summary

Replacing the lower-level chiller and repairing the rooftop RTU should ideally be done between October 2023 and April 2024. I would like to begin the engineering study to replace the boiler as soon as possible.

History CapEx Spending > \$5,000 since 2017

1) 2019 Replace tavern HVAC unit and repair to event space HVAC unit	\$ 43,000
2) 2020 The building received a new roof in 2020	\$ 200,000
3) 2018 Re-piping from lower-level men's bathroom to main line	\$ 5,200
4) 2018 Building exterior painting	\$ 9,500
5) 2018 Parking lot resurfacing	\$ 116,000
6) 2018 Additional lighting building exterior, tunnel & parking lots	\$ 22,000
7) 2017 Exterior Pool Demo	\$ 55,000
8) 2022 Golf Course Relief Station	\$ 121,000
9) 2021 Front & Back Awning replacement	\$ 15,800
10) 2021 Golf Course Patio repurpose	\$ 6,000
11) 2022 Replace HVAC Hot water Coil Pro Shop Office	\$ 12,000
12) 2020 Install clubhouse retaining walls west & east side	<u>\$ 25,000</u>
	\$ 630,500

This is an AGREEMENT for Professional Engineering services to be furnished by Ramirez, Johnson and Associates, LLC, 3301 Lawrence St, Suite 2, Denver CO 80205 (hereinafter referred to as RJA), to Barry McConnell Heather Ridge Metro District 13521 East Iloff Ave Aurora, CO 80014 (hereinafter referred to as Contracting Party) in accordance with the following mutually agreed conditions.

Article I. Description of Project

- A. Provide mechanical, electrical, and plumbing engineering design and limited construction administrative services for the replacement of the existing boiler at the Heather Ridge Country Club. The existing boiler is original to the 1976 building and oversized for the current loads of the building. The original design of the boiler heated the basement, domestic hot water for the restaurant, one outdoor pool and one indoor pool. Today, both pools have been decommissioned and it is the owner's desire to reduce the capacity of the boiler to only serve the heating loads of the basement and domestic hot water loads.
- B. The primary goal of the project is to increase efficiency with the use of redundant, modulating heating water boilers sized for the current load. The existing boiler will be abandoned in place along with the existing pool heat exchangers. A heating load will be calculated for the space served by the boiler and the domestic water heating system size will be confirmed. Two new modulating boilers and heating water pumps will be provided under this scope of work. Power, combustion air, flue and plumbing piping design to support the boiler replacement is included under this scope of work.
- C. Commissioning under the current IECC will be required for this project.
- D. The remaining mechanical, electrical and plumbing systems in the building will remain unchanged.

Article II. Description of Services

- A. Design and Permit Phase
 1. Drawings and specifications on drawings for Mechanical, Plumbing and Electrical building systems.
 - a. No more than two formal design submittals are anticipated for 50% and 100% Construction Documents (for permit and bid).
 2. One (1) Site visit is anticipated during the design scope of work for verification of existing conditions.
 3. Respond to mechanical, electrical, and plumbing plan check comments with all necessary revisions required to obtain mechanical, electrical and plumbing permit approval.
- B. Construction Administration Phase
 1. Provide limited construction administration to include:
 - a. Engineer's review of shop drawings and submittals
 - b. Formal responses to RFIs
 - c. One (1) mid construction site observation and report.
 - d. Construction site observations are not included in the base fee, but these will be available at standard hourly rates if requested.
- C. Mechanical
 1. Sizing and layout of HVAC equipment and ductwork per applicable codes.
 2. Stand-alone Boiler temperature controls.
 3. Equipment sizes and capacities, in schedule format;
 4. Equipment layouts;
 5. Required space for equipment, chases, and clearances;
 6. Ductwork and piping systems layout with sizes;
 7. Catalogue cuts on all major equipment.
 8. Energy code compliance documentation for new mechanical systems.
- D. Plumbing (within 5'-0" of the building perimeter)
 1. New make-up water piping and valves for the heating water system.

- E. Power
 - 1. The electrical utility service is existing and will be unchanged for this scope of work.
 - 2. Power for the new boilers, EPO switches and pumps.
- F. Lighting
 - 1. None.
- G. Low Voltage Systems
 - 1. Telephone and data raceway or cable tray system.
 - 2. Communication and Telephone equipment are by others.

Article III. Description of Deliverables by Phase

- A. 50% Construction Documents
 - 1. When authorized by the Contracting Party, RJA shall prepare Design Development Documents. The Design Development Documents shall consist of drawings and other documents to fix and describe This Part of the Project, including materials, equipment, component systems and types of construction or installation as may be appropriate, all of which are to be approved by the Owner and Contracting Party.
 - 2. Deliverables:
 - a. Initial Design Calculations: HVAC Loads, Power Distribution, Equipment Sizing, etc.
 - b. Equipment Room Sizing and Layout.
 - c. One-Line Drawing Schematics.
 - d. Product Data: Cut Sheets of major equipment and fixtures for approval by Contracting Party and/or Owner.
- B. 100% Construction Documents
 - 1. When authorized by the Contracting Party, RJA shall prepare, from the Previous Phase Documents approved by the Owner and confirmed by the Contracting Party, Drawings and Specifications setting forth the requirements for the construction of This Part of the Project, all of which are to be approved by the Owner and Contracting Party.
 - 2. Deliverables: RJA shall prepare the Drawings and Specifications in such format as the Contracting Party may reasonably require. RJA will provide one set of either plot files or printed documents. Copies of data and drawing files shall be subject to compliance with our License and Release Agreement.
 - 3. RJA shall assist the Contracting Party as necessary in connection with the Owner's responsibility for filing the documents concerning This Part of the Project required for the approval of governmental authorities having jurisdiction over the Project.
- C. Construction Administration
 - 1. Review of submittals, equipment warranties, and manuals.
 - 2. Provide formal answers to contractor questions regarding our design and field conditions.
 - 3. Construction site observations as noted above.

Article IV. Scheduling/Coordination

- A. Contracting Party shall provide the necessary scheduling and coordination of its own forces and of other project consultants or sub-consultants sufficient to operate the orderly and efficient completion of RJA's work without delay, interference, or interruption. RJA will use reasonable efforts to meet schedules agreed to in

advance by RJA. RJA's work shall be performed during typical five-day, forty-hour weeks (holidays excepted), without any premium time. If extended hours are required due to circumstances beyond the control of RJA, RJA shall be compensated for additional overhead, premium time costs, and productivity loss.

- B. Contracting Party and/or their sub-consultants shall provide the following for RJA's use to complete the scope of work:
1. Architectural base plans in AutoCAD or Revit compatible format.
 2. Final cut sheets or data for equipment and materials requiring mechanical, electrical, or plumbing services and/or connections ten (10) days prior to the implementation of the associated work. The provided data shall contain the necessary information in order to complete the design (for example: wattage, CFM, GPM, etc.) The contracting party understands that RJA's performance schedule to complete the scope of work will be impacted if the above data is not provided in a timely manner.
 3. Facilitate coordination of work between RJA and other consultants.

Article V. Supplemental Work

- A. Any work requested by the Contracting Party not defined in the above Description of Services is deemed supplemental work to this agreement and shall be negotiated or invoiced in accordance with our standard hourly rates and reimbursable expenses, see above. This includes but is not limited to the following:
1. Design of extension of water, gas, sewer, storm, telephone and/or cable utilities to within 5'-0" of the building.
 2. Acoustics assessment and design.
 3. Detailed life-cycle costs and/or energy use studies.
 4. Value Engineering.
 5. Fundamental and Additional Commissioning. (can be included under separate agreement)
 6. Full-time Construction Administration services
 7. Special Studies (i.e. feasibility, etc.)
 8. Extraordinary site verification studies or surveys, resulting in measured drawings.
 9. Revisions to drawings, specifications or design documents when revisions are changes to previously approved design criteria.
 10. Providing professional services that arise as a result of defects in work by the contractor in the performance of the Construction Contract.
 11. Extension of RJA's services beyond Twelve (12) months of the date hereof for Services covered by this Agreement that have not been completed, through no fault of RJA for This Part of the Project.
 12. Design of low voltage or security systems.
 13. Overcurrent protective device coordination and/or arc flash studies
 14. Detailed cost estimates or formal opinions of probable costs.
 15. Design of fire sprinkler or fire alarm systems.
 16. Building Envelope Energy Code compliance documentation.
 17. Coordination and submittal of local permitting and utility application documents.

Article VI. Standard Hourly Billing Rates (subject to change each calendar year)

- A. RJA proposes to provide technical services in accordance with the following billing rate schedule:
1. Associate Engineer \$140/Hr.
 2. Principal Engineer \$170/Hr.
- B. The above rates shall be effective until December 31, 2023 and are subject to revision then and thereafter annually.

Article VII. Reimbursable Expenses

- A. Reimbursable expenses include the cost of support services, deliveries, postage, electronic communications, reproductions, plots, materials, supplies, consultants, transportation, and the expense of professional liability insurance dedicated exclusively to the Project or the expense of additional insurance coverage or limits requested by the Owner or Contracting Party in excess of that normally carried by RJA.
- B. Reimbursable expenses shall be billed above and beyond all fees for professional services at their direct cost plus an additional ten percent (10%).
- C. Reimbursable expense transaction records or receipts will be available upon request.

Article VIII. Billing and Payment Terms and Conditions

- A. The Contracting Party recognizes that prompt payment of RJA's invoices is an essential aspect of the overall consideration RJA requires for providing service to the Contracting Party. Accordingly, the Contracting Party agrees to advise RJA as to the person(s) to whom invoices should be addressed, and such other pertinent details RJA should observe to help the Contracting Party expedite payment.
- B. All invoices shall become due and payable upon receipt by the client. All invoices that remain due and outstanding after thirty (30) days of the date of the invoice shall be subject to interest and service charges at the rate of two percent (2%) per month thereafter.
- C. Invoices will be submitted on a monthly basis using RJA's standard invoice format. For fixed fee engagements, invoices will be submitted based on a percent-of-completion or fixed amount by task. Any deviation from RJA's standard invoice format and submission process (including the use of customized billing formats and client portals for invoice submission) will result in a service fee of 1.5% over and above the agreed-upon fee.
- D. The Firm reserves the right to suspend or stop work on a project and void its scheduled delivery commitments if its invoices still remain unpaid after sixty (60) days from the date of the invoice.
- E. Not to exceed quotes or proposals are provided for the scope of services agreed, known and defined. Revised quotes or proposals will be provided for scope charges or for additional services requested, as they become necessary for the successful completion of the project.

Article IX. Ownership of Instruments Of Service

- A. Drawings, specifications, and other documents, including those in electronic form, prepared by RJA are Instruments of Service for use solely with respect to this Project. Unless otherwise provided, RJA shall be deemed the author and owner of RJA's Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights.
- B. The Contracting Party acknowledges RJA's construction documents, including electronic files, as instruments of professional service. Nevertheless, the final construction documents prepared under this Agreement shall become the property of the Contracting Party upon completion of the services and payment in full of all monies due to RJA. The Contracting Party shall not reuse or make any modification to the construction documents without the prior written authorization of RJA. The Contracting Party agrees, to the fullest extent permitted by law, to indemnify and hold harmless RJA, its officers, directors, employees and subconsultants (collectively, RJA) against any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from or allegedly arising from or in any way connected with the unauthorized reuse or modification of the construction documents by the Contracting Party or any person or entity that acquires or

obtains the construction documents from or through the Contracting Party without the written authorization of the RJA.

Article X. Termination Or Suspension

- A. If the Contracting Party fails to make payments to RJA in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at RJA's option, cause for suspension of performance of services under this Agreement. If RJA elects to suspend services, prior to suspension of services, RJA shall give seven days' written notice to the Contracting Party. In the event of a suspension of services, RJA shall have no liability to the Contracting Party for delay or damage caused the Contracting Party because of such suspension of services. Before resuming services, RJA shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of RJA's services. RJA's fees for the remaining services and the time schedules shall be equitably adjusted.
- B. If the Project is suspended by the Owner or the Contracting Party for more than 60 consecutive days, RJA shall reserve the right to be compensated for services performed prior to notice of such suspension. When the Project is resumed, RJA shall be compensated for expenses incurred in the interruption and resumption of RJA's services. RJA's fees for the remaining services and the time schedules shall be equitably adjusted.
- C. In the event of termination for any reason, RJA shall be compensated for services performed prior to termination, together with Reimbursable Expenses then due and all Expenses directly attributable to termination for which RJA is not otherwise compensated including the amount equal to anticipated profit for the services not performed.

Article XI. Dispute Resolution and Miscellaneous Provisions

- A. In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Contracting Party and RJA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise. The Contracting Party and RJA further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.
- B. The Contracting Party and RJA waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with this Agreement.
- C. Inasmuch as the remodeling and/or rehabilitation of the existing structure requires that certain assumptions be made by RJA regarding existing conditions, and because some of these assumptions may not be verifiable without the Contracting Party's expending substantial sums of money or destroying otherwise adequate or serviceable portions of the structure, the Contracting Party agrees, to the fullest extent permitted by law, to indemnify and hold harmless RJA, its officers, directors, employees and sub-consultants (collectively, RJA) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with this Project, excepting only those damages, liabilities or costs attributable to the sole negligence and willful misconduct by RJA.
- D. This Agreement represents the entire and integrated agreement for This Part of the Project between the Contracting Party and RJA and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Contracting Party and RJA.

- E. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Contracting Party or RJA.
- F. Unless otherwise provided in this Agreement, the Contracting Party and RJA shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials or toxic substances in any form at the Project site.

Article XII. Insurance Limits on Liability

- A. Note that RJA's liability for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement from any cause or causes shall not exceed the total invoiced amount of our fee. Such causes include, but are not limited to, design professionals' negligence, errors, omissions, strict liability, breach of contract and breach of warranty.
- B. RJA's standard practice insurance includes Professional Liability of \$1,000,000 per claim and \$2,000,000 aggregate.

Article XIII. Proposed Fees

- A. Proposed Scope Of Services fees on a lump sum basis shall be as follows:
 - 1. MEP Base DesignEighteen-Thousand Dollars (\$18,000)
 - 2. Construction AdministrationTwo-Thousand Five-Hundred dollars (\$2,500)
 - 3. Commissioning (if required by AHJ)....Three-Thousand, Five-Hundred dollars (\$3,500)
- B. To be valid, this proposal should be signed and returned within 15 days from the date shown below.
- C. A legible photocopy, scanned original or faxed copy of this signed proposal will be as valid as the original document and will be required in order for RJA to begin work.

Article XIV. Signatures

Proposed by:
RAMIREZ, JOHNSON, & ASSOCIATES, LLC



Eric Johnson
Principal
Date: 8/24/2023

Accepted By:

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Billing Contact Info:

Printed name: _____

Email: _____

Phone: _____

Address: _____



July 21, 2023

Barry McConnell
Heather Ridge Golf Club
13521 E Iliff Avenue
Aurora, CO 80014

Confidential Proposal

RE: Proposal for MEP Engineering
23.011125.2894
Boiler Replacement
13521 E Iliff Avenue
Aurora, CO 80014

Dear Barry,

We are pleased to provide you with the attached proposal for the replacement of the existing boiler at the golf clubhouse. The existing 3,000 MBH input boiler, which appears to be the original installed in the 1970's, was sized with capacity to heat an indoor swimming pool and an outdoor swimming pool as well as to heat the lower level of the clubhouse and heat domestic water for the building. Both swimming pools, which together made up the majority of the heating load, have been decommissioned and will not be replaced. The club would like to replace the aging boiler with a new boiler and domestic hot water heating system which would be more appropriately-sized and have a higher operating efficiency.

Founded in 1981, RTM Engineering Consultants, LLC is a national, multi-disciplinary engineering consulting firm that is well equipped and highly qualified to serve as engineers, designers, project managers, and expert consultants for your project needs. We have assembled a team of talented and experienced professionals ready and able to bring creativity, enthusiasm, and accountability to the project.

Because of our expertise in engineering design and our proactive, collaborative approach, we are confident we will surpass your expectations and provide a successful project delivery. We look forward to working with you. If you have any questions about this proposal, please contact me at the phone listed below.

Sincerely,

A handwritten signature in black ink that reads "Michael Best".

Michael Best, P.E.
Mike_Best@rtmec.com
303-297-1038
RTM Engineering Consultants, LLC

National Resources, Local Relationships

Schaumburg, IL | Belleville, IL | Chicago, IL | Dallas, TX | Davenport, IA | Denver, CO | Evansville, IN | Irvine, CA
Laguna Woods, CA | Milwaukee, WI | Newport Beach, CA | Orlando, FL | Overland Park, KS | Palm Springs, CA
Seattle, WA | Springfield, IL | Springfield, MO | St. Louis, MO

rtmec.com



1. PROJECT PHASING AND DELIVERABLES

1.1. Design Phase

- 1.1.1. Kickoff meeting attended
- 1.1.2. Field survey of existing conditions
- 1.1.3. Code reviews completed
- 1.1.4. Creation of floor plans to be used as drawing backgrounds
- 1.1.5. Evaluation of existing space heating system and calculation of space heating load
- 1.1.6. Evaluation of existing plumbing system and calculation of domestic hot water heating load
- 1.1.7. Selection of new heating boiler(s) and domestic water heater(s)
- 1.1.8. Selection of new pumps, expansion tanks, etc. to support the new boiler(s) and water heater(s)
- 1.1.9. Lay out the boiler room equipment
- 1.1.10. Design combustion air and vent systems
- 1.1.11. Design natural gas, heating water and domestic hot water piping systems
- 1.1.12. Boiler room demolition plan
- 1.1.13. Generate electrical one-line diagram
- 1.1.14. Design power for new equipment
- 1.1.15. Electrical panel schedules
- 1.1.16. Coordinate electrical metering of the building if required by the building department

1.2. Construction Documents

- 1.2.1. Energy Compliance Documentation, including:
 - 1.2.1.1. Mechanical energy compliance check
- 1.2.2. Mechanical HVAC drawings, including:
 - 1.2.2.1. Load calculations and equipment selection and specification
 - 1.2.2.2. Combustion air and vent design and routing
 - 1.2.2.3. Control scheme
 - 1.2.2.4. Heating water piping systems
- 1.2.3. Plumbing drawings, including:
 - 1.2.3.1. Sanitary and vent piping systems (if necessary)
 - 1.2.3.2. Domestic hot water piping systems
 - 1.2.3.3. Natural gas piping systems
 - 1.2.3.4. Equipment sizing, equipment selection and location
- 1.2.4. Electrical drawings, including:
 - 1.2.4.1. Power distribution scheme with load calculations
 - 1.2.4.2. Panel board, feeder sizing, and schedules
 - 1.2.4.3. General and specialty receptacle location and circuiting
 - 1.2.4.4. Power for low voltage systems

2. CONSTRUCTION ADMINISTRATION

- 2.1. Review of equipment submittals and shop drawings—provided on an “as needed” basis. No fee deduction will be provided if submittals are not received.
- 2.2. Review and response to RFIs—provided on an “as needed” basis. No fee deduction will be provided if RFI’s are not received.
- 2.3. One (1) site construction meeting.
- 2.4. One (1) site observation with report.

3. EXCLUSIONS

- 3.1. The following services are not included in the scope of work:
 - 3.1.1. Architectural design
 - 3.1.2. Structural or civil engineering design



- 3.1.3. Phased drawing packages (fee only includes one "issued for permit" set)
- 3.1.4. Geothermal System Design
- 3.1.5. Building automation system (BAS) design
- 3.1.6. Building department meetings or expediting (Code review response included)
- 3.1.7. Additional site meetings or visits beyond listed in base scope
- 3.1.8. Building envelope and electrical lighting energy compliance check
- 3.1.9. Energy modeling
- 3.1.10. LEED design documentation and commissioning services
- 3.1.11. Creation of as-built drawings
- 3.1.12. Development of cost estimates
- 3.1.13. MEP design of systems other than those specifically identified
- 3.1.14. Fire sprinkler / fire alarm system design
- 3.1.15. Utility company energy incentive meeting, reviews or responses
- 3.1.16. Value engineering after issuance of construction documents
- 3.1.17. Modifications to construction drawings to accommodate field changes
- 3.1.18. Site improvements
- 3.1.19. Landscaping plans

*Services that are excluded can be provided for an additional fee at the request of the client

4. MODELING SOFTWARE

- 4.1. The plans can be developed in either CAD or Revit. If done in Revit, our base services will bring the plans to a Level of Development = 200.

5. COMPENSATION

For the work outlined above in this proposal, our engineering fees are as follows:

Permit/Construction Documents <i>(Base Fee)</i>	\$22,100.00
Construction Administration <i>(Base Fee)</i>	\$5,500.00
<u>TOTAL BASE FEES:</u>	<u>\$27,600.00</u>
Additional Design Meeting via Video Conferencing <i>(Optional Service / Engineer / Occurrence)</i>	\$200.00
Additional Site Visit and/or Construction Meeting <i>(Optional Service / Engineer / Occurrence)</i>	\$600.00

Minor variations are expected to occur in the Scope of the Project that should not alter the above estimate. In the event that the physical scope of the project, time of completion, or the services required are materially changed or the projections of the program are radically modified, thereafter appropriate adjustments will be made to the fixed fee to compensate for any reduction or addition to the basic services. Adjustments to the lump sum fee will be made at the rate shown in the 'Hourly Rate Schedule' of this proposal.

6. HOURLY RATE SCHEDULE

Time and material expenses shall be billed at the rates shown below.

<u>CATEGORY</u>	<u>HOURLY RATES</u>
Principal	\$265.00/Hr.
Associate	\$175.00/Hr.



Senior Design Engineer	\$160.00/Hr.
Design Engineer	\$145.00/Hr.
CAD Technician	\$95.00/Hr.
Clerical	\$70.00/Hr.
Travel & Lodging Expenses:	Actual expense
Printing & Cad plots:	Actual expense

7. PROJECT RELATED EXPENSES

All expenses will be billed at cost with 0% mark-up

8. SCHEDULE OF PAYMENTS

For the basic services described in this proposal, we request the following terms of payments:

- 8.1. Payment of invoices to RTM Engineering Consultants, LLC, shall be within a maximum of thirty (30) days net after issue of invoices.
- 8.2. Monthly submittal of invoices for the services rendered.
- 8.3. Any additional services not covered in this Proposal will be billed at the rates shown in 'Hourly Rate Schedule.'

9. GENERAL PROVISIONS

Our ability to carry out the required work is heavily dependent upon our past experience. We will preserve the confidential nature of any information received from you or developed during the work in accordance with our established professional standards.

Neither party will use the name of the other for advertising or promotional purposes without prior permission in writing.

Technical data, documents, drawings, specifications, or memoranda resulting from this assignment are not to be reproduced in whole or in part for use outside our organization without prior written approval.

Any statement of probable construction costs prepared as a part of our services represents our best judgment based on familiarity with the construction industry. It is recognized, however, that we have no control over the cost of labor, materials or equipment, or over the contractor's methods of determining bid prices and cost of services. Accordingly, we do not warrant that estimates or prices may not vary from the project budget prepared by us.

We will devote our best efforts to carrying out the work required. The results obtained from our recommendations and documents will be in our best judgment based upon the information available to us. In any event, our liability shall not be greater than the amount paid to us for the services rendered.

ACCEPTED BY:

SUBMITTED BY:

By: _____

Printed Name: _____

Michael Best, P.E.
RTM Engineering Consultants, LLC

Company: _____

Date: _____



RTM Engineering Consultants, LLC Standard Terms and Conditions

These Standard Terms and Conditions are incorporated by reference into and made a part of the proposal and agreements between RTM and Client. In the event of a conflict between these Standard Terms and Conditions and any proposal or agreement between RTM and Client, these Standard Terms and Conditions shall govern.

1. **Parties.** "Client" shall be the party identified as such in the proposal or agreement, or, if none is defined, shall be the party to whom the proposal or agreement is addressed. "RTM" shall mean RTM Engineering Consultants, LLC.

2. **Client and Project Information.** Client shall provide accurate information regarding the Project, as applicable and as is available, including surveys, as-built drawings, all known site conditions, restrictions, permit requirements, easements, and legal requirements applicable to the property; a program setting forth objectives, schedule, and constraints; a budget with reasonable contingencies; and criteria for rendition of services by RTM. RTM shall be entitled to rely on the accuracy and completeness of all information and services provided by Client.

3. **Scope of Services.** RTM's scope of services shall include only those services identified in the proposal or agreement. The duties, responsibilities, and limitations of authority of RTM shall not be restricted, modified, or extended without a signed, written agreement between Client and RTM. Neither Client nor RTM shall make changes to the other's instruments of service.

4. **Additional Services.** Services requested, authorized or confirmed in writing, signed or initialed by Client and not described above, including any other services not otherwise expressly included in the proposal or agreement, or not customarily furnished as basic services in a generally accepted consulting engineer practice, shall constitute additional services compensable as mutually agreed or as provided herein ("Additional Services"). If no agreement is reached in advance, time spent by RTM providing Additional Services shall be billed at the rates set forth in the Hourly Fee Schedule.

5. **Schedule, Budget, and Standard of Care.** RTM shall perform its services as expeditiously as is consistent with reasonable skill and care. RTM agrees to perform its services in a manner that is consistent with the degree of care and skill ordinarily exercised by members of the same profession under similar circumstances. In providing services under this agreement under this standard of care, however, RTM makes no express or implied warranties or guarantees. RTM's opinions or evaluations of the Project's budget and estimates of construction cost prepared by RTM represent RTM's reasonable judgment as a design professional familiar with the industry. Client understands neither Client nor RTM can control the costs of labor, materials, or prices under market conditions existing at the time of bidding. RTM's estimate of quantities is provided only as a guide for opinions of cost purposes. The client agrees and understands that the contractor shall be responsible for the final determination of all quantities. As such, RTM cannot and does not warrant or guarantee that the bids or final construction cost will not exceed any estimates given by RTM. If Client has retained or intends to retain separate contractors, consultants, and other professionals in connection with the Project, RTM shall not be responsible for the work, services, acts, errors, or omissions of such separate contractors, consultants, and other professionals.

6. **Construction Administration.** If RTM's services include construction-phase administration of the work in progress, RTM's responsibilities during construction administration may consist of the following duties only as specifically included in RTM's scope of services:

a. Act as a representative, but not an agent, of Client at the site of the Project, with authority only as provided herein. RTM shall (i) have the authority but not the duty to reject work that does not conform to RTM's Contract Documents; (ii) have the authority but not the duty to request additional inspections or testing of the work, whenever, in RTM's reasonable opinion, same is necessary or advisable for the implementation of the intent of RTM's Contract Documents; (iii) have the authority to review and comment or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data, and Samples required by RTM's Contract Documents, but only for the limited purpose of checking for conformance with Contract Documents (except for dimension, quantities, and installation capability—which are the responsibilities of the Contractor and/or its subcontractors), other information given, and the design concept expressed in the Contract Documents, provided however, RTM's review of a specific item shall not indicate approval of an assembly of which the item is a component; and (iv) with prior written approval from Client, prepare and recommend that

Client issue Change Orders and Construction Change Directives, along with supporting documentation and data;

b. Advise and consult with Client during construction on the Project until the final payment to the Contractor is due and, as an Additional Service, during any period thereafter in which changes are to be made by the Contractor;

c. Visit the site of the Project to observe the Work in order to become generally familiar with the progress and quality of the Work included in RTM's Contract Documents and completed to date and to determine whether, in general, the Work included in RTM's Contract Documents is being performed by the Contractor in a manner consistent with the requirements of RTM's Contract Documents: (i) at intervals which are appropriate, in RTM's reasonable discretion, to the stage of construction; or (ii) as otherwise agreed to by Client and RTM in writing, provided however, that in no event shall RTM be required to make exhaustive or continuous on-site inspections in order to check the quality or quantity of the Work, nor shall RTM be responsible for or review of any of Contractor's means, methods, techniques, sequences or procedures, or for safety precautions in connection with the Work, since these are solely the responsibility of the Contractor. Based upon said observations, RTM shall keep Client reasonably informed of the progress and quality of Work to the extent reasonable under the circumstances and in the exercise of the standard of care provided herein;

d. If included in RTM's scope of services, review and clarify amounts due to the Contractor based on RTM's observations at the site and evaluation of the Contractor's applications for payment. RTM's certification for payment constitutes a representation to Client, based upon RTM's observations at the site and on the data contained in the Contractor's application for payment, that the Work represented therein, to the best of RTM's knowledge, information and belief, has progressed to the point indicated thereon, and that the quality of the Work is in general accordance with all the Contract Documents, provided however, that the issuance of such a certification for payment is not a representation that RTM has: (i) made an exhaustive or continuous on-site inspection to check the quality or quantity of the Work done by the Contractor; (ii) reviewed the construction means, methods, techniques, sequences or procedures used by the Contractor; (iii) reviewed copies of requisitions received from Subcontractors or material suppliers; or (iv) ascertained how or for what purpose the Contractor has used the money previously paid under the terms hereof;

a. Conduct observations to determine conformity with the dates of Substantial Completion and Final Completion and to issue a final Certificate of Completion.

f. Upon written request of Client or the Contractor, interpret and decide matters concerning performance thereof under the requirements of the Contract Documents. RTM's response to such requests shall be made with reasonable promptness. When making such interpretations and decisions, RTM shall not be liable for results of interpretations or decisions rendered in good faith and in accordance with the standard of care.

7. **Payment.** Client agrees to pay RTM within 30 days of receipt of RTM's invoice and any supporting documentation reasonably requested by Client. Invoices unpaid after 30 days shall accrue interest at the rate of one percent per month. Should Client fail to pay any amounts due hereunder or for any other services under any other agreements between Client and RTM, and such non-payment exceeds 45 days, RTM may, without prejudice to any other rights and remedies, suspend services on all agreements between Client and RTM until all amounts due are paid in full. In addition, at RTM's option, Client may be required to provide reasonable evidence of financial ability to perform Client's obligations under this Agreement. In the event of such suspension of services by RTM, should Client continue to fail to pay all amounts due in full by the close of business on the thirtieth (30th) day following suspension by RTM, then RTM may, without prejudice to any other rights and remedies, terminate the agreement or agreements between Client and RTM and recover damages. In the event of any suspension of services or termination by RTM for Client's failure to timely pay RTM, or in the event that RTM must enforce the terms of the agreement between Client and RTM, RTM shall have no liability for delays in the progress of the Work and RTM shall be entitled to recover its costs of early suspension or termination, remobilization, reasonable attorneys' fees, costs, and expenses. If Client is another design professional to which RTM is a subconsultant on the Project, the time periods identified in this Section 7 shall be extended by 15 days. 16.

8. **Dispute Resolution.** Any proposals or agreements between Client and RTM shall be governed by the laws of the state in which the project is located without regard to its conflict of law rules. If mutually agreed, the parties may submit any disputes between

Client and RTM to mediation, which shall be located in the greater Chicago, Illinois metropolitan area. All costs for such mediation shall be shared equally by the parties.

9. **Electronically Transmitted Data.** Data, design information, specifications, CAD files, or other information transmitted electronically are provided for Client's convenience, but are "as-is" without warranty of media, content, or compatibility with Client's systems. Client acknowledges and accepts the risk and responsibility for damages to Client's hardware or software related to the use or transfer of RTM's electronic data. Client understands that RTM cannot be responsible for unauthorized changes in electronic data and that differences may exist between electronically delivered or transmitted data and the hard copy of instruments of service. In the event of any conflict between RTM's electronically delivered or transmitted data and hard copies of RTM's instruments of service, the hard copies of RTM's instruments of service shall govern. Under no circumstances will RTM's delivery or transmission of electronic data be deemed a sale. With respect to electronically delivered or transmitted data, RTM makes no warranty, either express or implied, of merchantability, compatibility, or fitness for any particular purpose.

10. **Limitation of Liability.** The parties hereby waive, as against each other, any claims for incidental, special, exemplary, or consequential damages. In addition, Client understands and acknowledges that the design and construction process for this Project poses certain risks to both RTM and Client. Client further understands and acknowledges the amount of risk that RTM will accept is tied, in part, to the amount of compensation received for services rendered. RTM's fee for the services offered is based on Client's agreement to limit RTM's liability as described below. Client further acknowledges that were it not for this promise to limit RTM's liability, RTM's compensation would be greater to address the risks posed by this Project. Client, therefore, acknowledges its right to discuss this provision with legal counsel and voluntarily agrees that, to the fullest extent permitted by law, RTM's total liability to Client for any and all injuries, claims, liabilities, losses, costs, expenses, or damages whatsoever arising out of or in any way related to the Project, the proposal, or Agreement from any cause or causes including, but not limited to, RTM's negligence, errors, omissions, breach of contract, or any other legal theory, shall not exceed the greater of

(i) total compensation received by RTM under this agreement or
(ii) proceeds from available insurance coverage.

11. **Copyrights and Licenses.** RTM shall be considered the author of the drawings, specifications, and other documents prepared by it for the Project ("Instruments of Service"), and RTM shall at all times hold the copyright therein. Upon payment to RTM for all services rendered under the terms of this Agreement, RTM grants to Client a non-exclusive license to use the Instruments of Service in connection with the design, construction, use, maintenance, and occupancy of the Project. If this Agreement is terminated for any reason prior to completion of the Project, Client may use the Instruments of Service in whole or in part in connection with the completion of the Project, so long as RTM has been compensated for all services rendered through the date of termination and Client does not use the Instruments of Service for any other project without obtaining RTM's consent to such use. RTM shall not be responsible for any changes to the Instruments of Service made by anyone other than RTM or for any failure of shop drawings or other submissions to comply with the Instruments of Service if such shop drawing or other submission has not been approved by RTM.

12. **Insurance.** RTM shall maintain customary insurance with limits and exclusions as reasonably determined by RTM.

13. **Legal Fees.** In the event of a dispute, the non-prevailing party shall be responsible for the legal fees and costs incurred by the prevailing party.

14. **Successors and Assigns.** Neither party shall assign this Agreement (or any right or cause of action arising out of this Agreement or the performance of obligations hereunder) without the written consent of the other.

15. **Entire Agreement.** This Agreement represents the entire and integrated agreement between Client and RTM and supersedes all prior negotiations, representations, or agreements.

16. **Third Parties.** Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, any third party.

August 25, 2023

Barry McConnell

expenses incurred prior to termination and reasonable termination expenses incurred as the result of termination.

It is agreed the above terms and conditions are incorporated into and made a part of the Agreement.
Initialed: _____ Consultant _____ Client



2023 Hourly Rate Schedule

Principals	\$266.00/HR
Associates	\$201.00/HR
Sr. Engineer/Designer	\$190.00/HR
Engineers	\$179.00/HR
Designers	\$165.00/HR
Construction Observation	\$168.00/HR
Drafters	\$153.00/HR
Administrative Support	\$100.00/HR

- o Architectural modifications to the existing boiler flue pathway shall be removed and reinstalled as necessary to accommodate the new boiler flues. Modifications to the existing flue penetration or additional flue penetrations may be required to accommodate the new boiler flues.
- A new domestic hot water heating system shall be provided to serve the building hot water needs.
 - o The new domestic hot water heating system shall consist of one or two domestic water heaters, circulation pump, expansion tank and associated piping. The existing domestic hot water system serves spaces which are occupied year round. Therefore, the installation of the domestic hot water heating system will require installation prior to the demolition of the existing heating water boiler and associated heat exchanger.
 - o The new domestic water heating system piping shall be connected to the existing domestic water heating system piping within the existing boiler room.
 - o New flues and combustion air ductwork shall be provided to serve the new domestic hot water heaters. Due to the required phasing of the work, new flue and combustion air pathways to the building exterior are required.
 - o New electrical connections shall be provided for the new domestic hot water heaters and associated circulation pump.
 - o The new domestic hot water heaters will require new pathways for the flues and combustion air. Adjacent ceilings may be removed and re-installed to accommodate the installation of the new flues and combustion air.
- There is no existing plan documentation available for the facility. Attempts shall be made to obtain electronic copies of floor plans, although it is anticipated that floor plans will need to be generated without existing plan documentation. Mechanical, plumbing, and electrical plan documentation will need to be generated based on extensive field survey of existing site conditions. A thorough field survey will be required to generate the necessary plan documentation for design, permitting, and construction.

Envision Mechanical Engineers as a prime consultant has included architectural and electrical consulting services for the architectural and electrical portions of the project. Architectural services shall be provided by DLH Architecture and electrical services provided by JSH and Associates.

The project budget has been not been approximated at the time of this proposal, although it is estimated that the construction may range between \$400,000 and \$500,000.

Proposed Deliverable Schedule

The anticipated design schedule is as follows, as facilitated by available documentation of existing conditions and direction to proceed:

- Project Kickoff: 1 week after acceptance of proposal
- Design services:
 - o Schematic Design: 5 weeks after kick-off
 - Owner review 1 week after SD submittal
 - o Design Development: 6 weeks after SD review and approval
 - Owner review 2 weeks after DD submittal
 - o Construction Documents: 6 weeks after DD review and approval
 - Owner review 2 weeks after CD submittal
 - o Bid & Permit Submittal: 1 week after CD approval.
- Construction:
 - o Domestic Water Heater: Winter of 2024
 - o Boiler Plant: Summer of 2025

Base Scope of Professional Services

Envision Mechanical Engineers will provide the engineering services as listed below. Services not listed in this base scope of services are specifically excluded and Envision Mechanical Engineers, Inc. assumes no responsibility to perform any services not specifically listed. Services beyond those outlined under the base



MECHANICAL ENGINEERS, INC.

**9777 Pyramid Court, Suite 260
Englewood, CO 80112
TEL: 303/688-0223**

PROPOSAL FOR MECHANICAL ENGINEERING SERVICES

August 25, 2023

Barry McConnell
Heather Ridge Golf Club/Heather Ridge Metro District
13521 East Iliff
Aurora, CO 80014

RE: **Heather Ridge Boiler Replacement
023-064**

Dear Barry,

Envision Mechanical Engineers Inc. is pleased to provide you with the following proposal for mechanical engineering services. As part of your design team, we look forward to helping you complete a successful project. Thank you for this opportunity.

The Project

Proposed Scope

Envision Mechanical Engineers Inc. will provide professional prime engineering services for a replacement of the existing boiler system located at Heather Ridge Golf Club at 13521 East Iliff, Aurora, Colorado. The scope of work includes the removal and replacement of the existing 3,000mbh cast iron boiler. The specific scope of work includes:

- The existing boiler serves three hot water heat exchangers as well as the central heating system. Two of the existing heat exchangers originally served the two pools which have been decommissioned and abandoned, and a third serves the domestic hot water for the building. The existing boiler and associated heat exchangers shall be removed.
 - The new heating water boiler plant shall include two new high efficiency condensing boilers sized at 65% of the required heating load.
 - The existing heating water pump, expansion tank, air separator, and boiler accessories shall be replaced. The heating water piping system shall be replaced to accommodate the new heating boilers, pumps, and accessories.
 - The new heating water piping system shall be connected to the existing heating water piping system within the existing boiler room.
 - The existing boiler flue shall be removed within the boiler room and the flue routed up thru the roof shall be utilized as a sleeve to accommodate the new condensing boiler flues. The new flues shall utilize the same flue routing as the existing boiler flue.
 - Boiler combustion air shall utilize the existing combustion air openings as applicable. The new boilers shall utilize ducted combustion air and connected to the existing combustion air pathway.
 - New boiler controls shall be provided to allow for the operation of the new boiler plant. Based on the initial field survey it does not appear that the building utilizes a full building DDC system, and it is anticipated that the new boiler plant will be a stand-alone boiler plant. If upon further investigation it is discovered that the building utilizes a DDC control system, the new boiler plant shall be integrated into the existing DDC system and utilize DDC temperature controls.
 - New electrical connections shall be provided for the new boilers, pumps, and controls.

scope of services may be requested. These additional services may be provided by Envision Mechanical Engineers, Inc. under terms mutually agreed upon by **Heather Ridge Metro District** (client) and Envision Mechanical Engineers, Inc (EME).

Special services are services which may or may not be foreseen at the beginning of the design stages and are not normally included as Base Services. Examples include design and specifications for lift stations, and domestic water pressure booster systems.

SPECIFIC BASE SCOPE OF SERVICES CHECKLIST

Service Provided Key:

NA = Not Applicable; I = Included; E = Excluded; BO = Required by Others; AS = Additional Services

General Services			
Owner Design/Consultant Standards	NA	Core & Shell Design	NA
Review Existing Drawings	I	Tenant Improvement Design	NA
Generate As-Built of Existing Conditions (limited for scope of work)	I	Mechanical & Plumbing Systems Upgrades	I
Field Review of Existing Conditions	I	Building Addition	NA
Predesign/Assessment Services	NA	New Build	NA
Schematic Design	I	Cost Opinions, Max. Number of 3 (SD/DD/CD)	I
Design Development	I	Multiple Bid Packages, Max. Number	E
Construction Drawings	I	Pre-purchase Equipment Package	NA
LEED Documentation	NA	Phased Construction Documentation	I
LEED Documentation w/ Energy Analysis	NA	Autodesk; AutoCAD Software	I
Mechanical Prime Consultant Services	I	Autodesk; REVIT MEP (BIM)	NA
Architectural Services (DLH Architecture)	I	Design, Bid, Build Delivery	I
Structural Engineering Services	NA	Design-Build Delivery	NA
Electrical Engineering Services (JSH & Assoc.)	I	CM/GC delivery	NA
Civil Engineering Services	NA	Base Plan Generation	I
Assessment/Predesign Services (Excluded)			
Schematic Design Services			
Schematic Design Narrative	I	Outline Specifications	NA
Schematic Design Drawings	I	Review Existing Drawings	NA
Consultant Meeting(s) Max. Number	NA	Field Review of Existing Conditions	I
Owner Review Meeting(s) Max. Number	1	As-Built of Existing Conditions (limited)	I
HVAC System Analysis, Max. # of Systems	E	Opinion of Probable Construction Cost	I
Autodesk; AutoCAD Software	I	Life Cycle Cost Analysis	E
Autodesk; REVIT MEP (BIM)	NA	Simple Payback Analysis	E
Code Review	I	Preliminary Utility Coordination	NA
Construction Phasing Outline	I		
Design Development Services			
Design Narrative	E	Outline Specifications	NA
Design Development Level Drawings	I	First Draft Specifications	I
Consultant Meeting(s) Max. Number	NA	Opinion of Probable Construction Cost	I
Owner Review Meeting(s) Max. Number	1	Equipment Cut Sheet Package	I
Value Engineering and Redesign	I	Autodesk; AutoCAD Software	I
Mechanical System COMCHEK	I	Autodesk; REVIT MEP (BIM)	NA
Jurisdictional Review Meeting(s) Max. #	1	Utility Coordination	NA
Commissioning Agent Review Comments	NA	Review Envelope Design for Compliance	NA
		Gas Application Submittal	BO

Construction Document Services			
Design Narrative	E	Specifications (On Drawings)	NA
Bid/Permit Drawings	I	Specifications (Project Manual)	I
For Construction Submittal Package	I	Opinion of Probable Construction Cost	I
Consultant Meeting(s) Max. Number	NA	Autodesk; AutoCAD Software	I
Owner Review Meeting(s) Max. Number	1	Autodesk; REVIT MEP (BIM)	NA
Value Engineering and Redesign	AS	Final Utility Coordination (as assistance)	I
Construction Document Printing	I	Commissioning Agent Review Comments	NA
Bidding and Negotiation Phase Services			
Generate Written Addenda	I	Respond to Bidding Questions	I
Generate Graphic Addenda	I	Attendance at Pre-Bid Meeting	I
Value Engineering and Redesign	AS	Attendance at Bid Opening	I
Substitution Request Review	I	Bid Analysis	NA
Construction Administration Services			
Attendance at the Preconstruction Meeting	I	Site Visits/Meetings w/ Reports	4
Attendance at Scheduled OAC Meeting(s)	I	Written Response to Info. Requests (RFI)	I
Submittal and Shop Drawing Review	I	Graphical Response to Info. Requests (RFI)	I
Substitution Request Review	I	Change Order Generation	I
Supplemental Instruction Generation	I	Supplemental Pricing Review	I
Commissioning Meeting(s) Max. Number	2	Response to Commissioning Comments	NA
Test, Adjustment and Balance Report Rev.	I		
Closeout Services			
Final Punch List Generation Max. Number	1	Review O&M Manual(s)	I
Punch List Verification Visit(s) Max. Number	E	Review Contract Record Drawings	I
Generate Letter(s) of Compliance	I	Generate Electronic Record Drawings	I
Warranty Services (Excluded)			

SPECIFIC BASE SCOPE OF SYSTEMS CHECKLIST

Systems Provided Key:

NA = Not Applicable; I = Included; E = Excluded; BO = Required by Others; AS = Additional Services

Fire Sprinkler System Services (Excluded)			
Plumbing System Services			
Domestic Water Distribution	NA	Water Service Size Calculations	NA
Sanitary Drainage and Vent	NA	Water Meter Location Coordination	NA
Natural Gas Distribution	NA	Gas Load Calculations	I
Roof Drainage Collection	NA	Gas Meter Location Coordination	NA
Corrosive Drainage and Vent	NA	Gas System Design	I
Domestic Hot Water Generation	I	Site Utility Connection Coordination	NA
Hot Water Temperature Maintenance	I	Irrigation Distribution	NA
Heating, Ventilation and Air Conditioning Systems (Div. 23)			
Rooftop Air Handling Systems	NA	Gas Fired Boiler, Cast Iron	NA
Packaged Rooftop Air Handling Systems	NA	Gas Fired Boiler, Condensing	I
Gas Fired Rooftop Systems	NA	Alternative Fuel Boiler	NA
Central Dust Collection System	NA	4-Pipe Distribution	NA
Specialty Exhaust <Define>	NA	2-Pipe Distribution	I
Other	NA	Plate and Frame Heat Exchanger	NA

Electronic Digital Controls	I	Other	
Pneumatic Temperature Controls	NA	Other	
Electronic Building Automation System	AS	Other	
Additional Services Comments:			
1. Base scope of work associated with the systems outlined above assumes adequate water pressures and sewer elevations to allow for systems operation without the need for pumping equipment. Sump pumps, sewage ejectors, domestic booster pumps and/or fire pumps if required can be designed but have not been included in the base fee identified.			
2. Additional Services listed above can be provided, however additional compensation above that listed in the base proposal will be required.			

Assumptions and Exclusions:

The following assumptions and exclusions have been made in the development of this proposal.

- Base plan/model generation will be developed by EME and their consultants for use on the project.
- Original building documentation (As-Built Condition) is not available. Field investigation and survey is required to document existing floor plans, building systems, and conditions.
- Delivery of project milestones will be through electronic transmission, including final sealed and signed documentation for permitting and construction. Client will notify EME of electronic file transfer protocols during the initial stages of the project.
- Limited document printing services are included in this proposal, although plan submittals for owner review are anticipated. Document printing is limited to one full size set and one half size set of drawings and documents for owner review if required.
- Design coordination meetings will be held through electronic forums (Go-To-Meeting or similar). Client and owner review meetings will be held at the office of the owner or through electronic forums (Go-To-Meeting or similar).
- The existing building does not utilize a building wide DDC control system. Upgrading the building to a DDC control system is not included although may be included as additional services.
- Commissioning of mechanical and plumbing systems is not anticipated as the building does not utilize DDC controls systems. If it is discovered that the building utilizes a DDC controls system, commissioning shall be required. Commissioning services are not included in this proposal and shall be procured by the owner of a third party commissioning agent or as an independent project through EME.
- Upgrades, modifications, or renovations of mechanical, plumbing, electrical, or architectural elements beyond those required for the scope of work are not anticipated and not included in this proposal.
- Gas service application shall be submitted by the owner or the owner's representative with assistance from EME.
- The existing building is not currently fire sprinkled, and addition of a fire sprinkler system is not anticipated and not included in this proposal.

Engineers Compensation

We propose to provide the above mechanical engineering services for a lump sum fee of **\$50,000**, as outlined below:

Design Phase Services:	\$29,025
Schematic Design Phase Services	\$7,500
Design Development Phase Services	\$10,000
Construction Document Phase Services	\$21,500
Bidding and Negotiation Phase Services	\$1000
Design Phase Expenses	Included

Construction Administration:	\$7,000
Construction Phase Services	\$7,000
Construction Phase Expenses	Included
Project Closeout:	\$3,000
Punch List Generation/Verification Services	\$1,500
Closeout Documentation and Review	\$750
Record Drawings	\$750
Project Closeout Expenses	Included
Warranty Period Services:	Excluded

Project Related Expenses

Project-related expenses included in the above fee include anticipated travel related expenses, including subsistence and lodging where applicable as outlined in the scope of services noted above.

Reimbursable expenses not included in the above fees will be billed as incurred at 1.10 times actual costs. Reimbursable expenses will include unanticipated travel, including subsistence and lodging where applicable, printing or plotting services, multiple plots or reproduction of drawings and specifications for bidding, Owner or jurisdictional review and record documentation. Mileage charges, if incurred will be billed at the current mileage rates as defined by the IRS.

Invoices

Invoices for services and for project related expenses will be submitted approximately monthly. Invoices for engineering fees will be based on a percent of project completion basis.

Heather Ridge Metro District agrees to review invoices upon receipt and notify Envision Mechanical Engineers Inc. immediately of any irregularities or errors that would preclude prompt payment. Failure to notify Envision Mechanical Engineers Inc. of irregularities or errors in any invoice within ten days of receipt will constitute acceptance of that invoice for payment in full.

Payment

Payments are due and payable upon receipt of our invoice. Amounts unpaid after 30 days from date of invoice shall bear interest at the rate of 1-1/2% per month. If payment is not received when due, Envision Mechanical Engineers, Inc. shall be entitled to all reasonable costs of collection including attorney's fees.

Acceptance of Proposal

This proposal is valid for acceptance for 30 days from the date submitted and thereafter is subject to revisions, withdrawal or renegotiation. Within the 30-day acceptance period, or thereafter, this proposal shall be deemed to be accepted by the Client upon any of the following events:

- a. Execution of agreement with signed copy returned to Envision,
- b. Written or verbal request for Envision to commence work on any part of the scope of work of services,
- c. Payment of Envision invoice for services whether in whole or in part.

If this proposal meets with your satisfaction please indicate by your signature below, which shall become a binding agreement between parties, (or) include this proposal as an attachment to your standard Sub-Consultant Agreement.

Respectfully,

ENVISION MECHANICAL ENGINEERS, INC.

Jay C. Ferrare
Vice President
Envision Mechanical Engineers, Inc.

Barry McConnel

Title
Heather Ridge Golf Club/
Heather Ridge Metro District

Date

Terms and Conditions

Performance of Services: The Consultant shall perform the services outlined on the attached Proposal for Mechanical Engineering Services in consideration of the stated fee and payment terms identified.

Additional Services: For additional services not included above, the Consultant shall be compensated as follows:

On an hours times hourly rate basis (see hourly rate schedule attached).

Access to Site: Unless otherwise stated, the Consultant will have access to the site for activities necessary for the performance of the services. The Consultant will take reasonable precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage and will not be responsible for such costs.

Indemnification: The Client shall, to the fullest extent permitted by law, indemnify and hold harmless the Consultant his or her officers, directors, employees, agents and subconsultants from and against all damage, liability and cost, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of the Consultant.

Waiver: In addition, the Client agrees, to the maximum extent permitted by law, to waive any claims against the Consultant arising out of the performance of these services, except for the sole negligence or willful misconduct of the Consultant.

Information for the Sole Use and Benefit of the Client: All opinions and conclusions of the Consultant, whether written or oral, and any plans, specifications or other documents and services provided by the Consultant are for the sole use and benefit of the Client and are not to be provided to any other person or entity without the prior written consent of the Consultant. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of any third party against either the Consultant or the Client.

Certifications, Guarantees and Warranties: The Consultant shall not be required to execute any document that would result in the Consultant certifying, guaranteeing or warranting the existence of any conditions.

Limitation of Liability: In recognition of the relative risks, rewards and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, the Consultant's total liability to the Client for any and all injuries, damages, claims, losses, expenses or claim expenses arising out this Agreement from any cause or causes shall not exceed \$60,000 or the total fee received for services rendered whichever is greater. Such causes include, but are not limited to, the Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.
Initialed: _____ Consultant _____ Client

Ownership of Documents: All documents produced by the Consultant under this Agreement are instruments of the Consultant's professional service and shall remain the property of the Consultant and may not be used by the Client for any other purpose without the prior written consent of the Consultant.

Dispute Resolution: Any claims or disputes between the Client and the Consultant arising out of the services to be provided by the Consultant or out of this Agreement shall be submitted to nonbinding mediation. The Client and the Consultant agree to include a similar mediation agreement with all contractors, subconsultants, subcontractors, suppliers and fabricators, providing for mediation as the primary method for dispute resolution among all parties.

Termination of Services: This Agreement may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, the Client shall pay the Consultant for all services rendered to the date of termination, and all reimbursable